



**City of Fall River Massachusetts**  
Office of the City Clerk

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2018 FEB -2 P 2:57

CITY CLERK  
FALL RIVER, MA

ALISON M. BOUCHARD  
CITY CLERK

**MEETINGS SCHEDULED FOR NEXT WEEK**  
**CITY COUNCIL CHAMBER, ONE GOVERNMENT CENTER**  
**TUESDAY, FEBRUARY 6, 2018**  
**AGENDA**

INÊS LEITE  
ASSISTANT CITY CLERK

**5:45 P.M. PUBLIC HEARING**

**Pole Attachments and Underground Conduit**

Petition of New Cingular Wireless PCS, LLC (AT&T) to construct and maintain telecommunications wires and appurtenances, including fiber optic cable, remote nodes and pole top antennas, to be attached to existing National Grid utility pole as well as install underground conduit or direct bury fiber cables as follows:

449 Coggeshall Street, Pole 282/5. In accordance with Project No. cRAN\_Frvr\_21A.

**6:00 P.M. COMMITTEE ON FINANCE OR IMMEDIATELY FOLLOWING THE CITY COUNCIL PUBLIC HEARINGS IF THEY RUN PAST 6:00 P.M.**

1. Citizen Input
2. Presentation by Administration and representatives of Fall River School Department re: BMC Durfee High School of Fall River building project

**7:00 P.M. REGULAR MEETING OF THE CITY COUNCIL OR IMMEDIATELY FOLLOWING THE COMMITTEE ON FINANCE MEETING IF THAT MEETING RUNS PAST 7:00 P.M.**

**PRIORITY MATTERS**

1. \*Mayor req. confirmation of appointments/reappointments to the following:
  - a. John Frank III to the Board of Appeals (reappointment)
  - b. Kenneth Pacheco to the Commission on Disability (reappointment)
  - c. Richard R. Pelletier to the Cultural Council (reappointment)
  - d. David L. Cabral to the Cultural Council
  - e. Ricky T. Tith to the Cultural Council
  - f. Neil A. Ytkin to the Watuppa Water Board
  - g. Robert Allen Pinnell to the Watuppa Water Board
  - h. Marjorie A. Ytkin to the Board of Park Commissioners
  - i. Mario J. DoRego II as Assistant Harbormaster
  - k. Lisa Silva to the Commission on Disability
  - l. Kenneth D. Kvit to the Board of Library Trustees
2. \*Mayor req. appointment of William Roth as City Planner
3. \*Mayor and order for employment agreement of Director of Human Resources
4. \*Mayor req. position of Administrative Assistant within Code Enforcement Division

**PRIORITY COMMUNICATIONS**

5. \*City Administrator and amended order re: ballot question requirements pertaining to Proposition 2 ½
6. Traffic Commission recommending amendments to the traffic ordinances

**ADA Coordinator: Gary P. Howayeck, Esq. 508-324-2650**

One Government Center • Fall River, MA 02722  
TEL 508-324-2220 • FAX 508-324-2211 • EMAIL [city\\_clerks@fallriverma.org](mailto:city_clerks@fallriverma.org)

**COMMITTEE REPORTS**

Committee on Regulations recommending:

Grant leave to withdraw:

- 7. \*Order – 2017 Taxicab Licenses not approved by the Police Chief

Committee on Public Works and Transportation recommending:

Grant leave to withdraw:

- 8. \*Resolution – Stowe Street guardrail be replaced

**ORDINANCES** – None

**RESOLUTIONS**

- 9. \*Com. on Finance meet with Dir. of Buildings and Grounds and Finance Team to discuss current and future maintenance plans for new B.M.C. Durfee High School of Fall River

**CITATIONS** – None

**ORDERS – HEARINGS**

Pole Attachments and Underground Conduit

- 10. New Cingular Wireless PCS, LLC (AT&T) to construct and maintain telecommunications wires and appurtenances, including fiber optic cable, remote nodes and pole top antennas and install underground conduit or direct bury fiber cables at 449 Coggeshall Street

**ORDERS – MISCELLANEOUS**

- 11. Police Chief's report on licenses:

Taxicab Drivers:

Raymond E. Cabral	Johnathan W. Cuevas	Jose R. Marcano
Ovidio Pedraza-Melendez	Rodney N. Thibault	

- 12. Transfer auto body shop license no. 129 from Ildeberto Melo d/b/a Melo's Auto Body to Steven Melo, Choice Collision Center, Inc. at 645 Brayton Avenue

- 13. Auto Repair Shop license renewals:

Antonio F. Pinto, Pinto's Auto Repair and Sales, Inc. at 2447 South Main Street  
Mark A. DeMarco d/b/a Mark's Auto Repair and Auto Sales at 443 Brayton Avenue  
Antonio DeCouto d/b/a Tony's Towing and Auto Repair at 69 Napoleon Street  
Bridgestone Retail Opp., LLC d/b/a Firestone Complete Auto Care at 748 Pleasant Street  
Ruben Oliveira d/b/a Auto Doc at 65 Tower Street

- 14. Auto Body Shop license renewal:

Paulo Medeiros d/b/a Paul's Auto Body and Sales at 325 Oman Street

**COMMUNICATIONS – INVITATIONS – PETITIONS**

- 15. \*Claims
- 16. Minutes of Board of Appeals Meeting held on October 19, 2017
- 17. \*Riverview Towers petition and request for resolution
- 18. \*Burrillville Land Trust requesting appointment of Collin Dias to the Watuppa Water Bd.

City Council Committee/Meeting Minutes:

- 19. \*Committee on Regulations – January 23, 2018

**BULLETINS – NEWSLETTERS – NOTICES** – None

ADA Coordinator: Gary P. Howayeck, Esq. 508-324-2650

**OTHER MATTERS TO BE ACTED UPON**

\*Mayor's response and resubmission of appointments to the following:

- a. Renee Howayeck to the Conservation Commission
- b. Robert Smith to the Fall River Redevelopment Authority
- c. Loriann Taylor Branco to the Fall River Redevelopment Authority
- d. Cynthia M. Sevigny to the Planning Board
- e. Daniel D. Dupere to the Zoning Board of Appeals
- f. Helen Rego to the Board of Park Commissioners
- g. John Brandt to the Urban Tree Commission
- h. Manuel Leite to the Conservation Commission

  
City Clerk

**ITEMS FILED AFTER THE AGENDA WAS PREPARED:**  
**CITY COUNCIL MEETING DATE: FEBRUARY 6, 2018**

\*Mayor and Statement of Interest orders for renovation of Stone Therapeutic Day School at Westall and the Resiliency Preparatory Academy

# BMC Durfee High School of Fall River

Tax Impact on both Residential and Commercial Taxpayers

### Estimated Cost of the Project

Total Project Costs	\$ 263,500,000.00	100.0%
Estimated MSBA Facilities Grant	\$ 165,000,000.00	62.6%
City Share	<u>\$ 98,500,000.00</u>	<u>37.4%</u>

# Projected Allocation of Funding

WITHIN THE TAX LEVY \$ 40,000,000.00

DEBT EXCLUSION \$ 58,500,000.00

TOTAL CITY SHARE \$ 98,500,000.00

Funding Expectation

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30 Year General Obligation State Qualified Bonds

with Interest Estimated at 4.5%

# Total Cost of the Debt Service

	<i>Principal</i>	<i>Interest</i>	<i>Total</i>
WITHIN THE TAX LEVY	\$ 40,000,000	\$ 33,832,700	\$ 73,832,700
DEBT EXCLUSION	\$ 58,500,000	\$ 49,479,750	\$ 107,979,750
Total City Share of the Project	\$ 98,500,000	\$ 83,312,450	\$ 181,812,450



Annual Tax Increase to the Residents as a result of  
the Debt Exclusion (Current Rate \$14.62 per thousand)

Assessed Value	Residential Tax Increase Per Year for 30 Years
\$ 100,000	54
\$ 200,000	108
\$212,852 (average)	115
\$300,000	162
\$400,000	216

Annual Tax Increase for the  
Commercial/Industrial Taxpayers as a result of  
the Debt Exclusion (Current Rate \$31.12 per thousand)

Assessed Value	Commercial/ Industrial Tax Increase Per Year for 30 Years
\$100,000	\$ 115
\$200,000	\$ 230
\$300,000	\$ 345
\$400,000	\$ 460
\$500,000	\$ 575

Projected Annual Debt Service

	Projected General Fund Debt Including Issued, Ongoing Not Yet Completed, Recommended by Community Compact & Estimated Short Term Interest	Share of High School Project to be included in the operating budget	Debt Exclusion Projected to be included in operating budget beginning in year 8	Total Projected Debt Service as of 2-1-18
2018	\$ 9,121,230			\$ 9,121,230
2019	\$ 8,553,167			\$ 8,553,167
2020	\$ 8,654,773			\$ 8,654,773
2021	\$ 9,063,322			\$ 9,063,322
2022	\$ 9,407,299			\$ 9,407,299
2023	\$ 7,679,863	\$ 2,455,662		\$ 10,135,524
2024	\$ 7,690,119	\$ 2,455,662		\$ 10,145,780
2025	\$ 7,887,848	\$ 2,455,662		\$ 10,343,510
2026	\$ 7,610,918	\$ 2,455,662		\$ 10,066,579
2027	\$ 7,478,550	\$ 2,455,662		\$ 9,934,212
2028	\$ 6,532,876	\$ 2,455,662		\$ 8,988,538
2029	\$ 6,132,252	\$ 2,455,662		\$ 8,587,914
2030	\$ 3,289,157	\$ 2,455,662	3,601,400.00	\$ 9,346,219



**City of Fall River**  
**Massachusetts**  
Office of the Mayor

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2018 JAN 31 P 4:57

CITY CLERK  
FALL RIVER, MA

**JASIEL F. CORREIA II**  
Mayor

January 31, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

**RE: Board of Appeals**

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following reappointment:

John Frank III  
112 Byron Street  
Fall River, MA 02724

As a member of the Board of Appeals, with a term commencing 1/31/2018 and expiring 01/15/2023.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor

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## John Frank III

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### Employment

1994 – Present Massachusetts Trial Court Security Department

#### Chief Court Officer

I am currently responsible for the security of four standalone courthouses in New Bedford, MA. I supervise 35 officers and 4 Assistant Chief Court Officers. My responsibilities include maintaining personnel records, tracking accountability records, scheduling, training of officers, and a variety of other duties. I have also been involved in editing and writing Policy and Procedures. I have assisted in writing evacuation plans and equipment requests. I maintain safety and security of Judges, staff, and the public in the court buildings. My duties also include care and custody of prisoners and the handling of confidential court documents.

1992 – 1994 Cape Oceanic

#### Personnel Operations Manager

Responsibilities include interviewing and hiring personnel for a multiple vessel fishing operation. Responsible for controlling all the day to day dock operations, including ordering and purchasing equipment and supplies. Liable for maintenance personnel and payroll records.

1990 – 1992 CF Motor Freight

#### Night Dispatcher / Security

Responsibilities include coordination for pickups and deliveries for a large freight moving company. Also responsible for securing the terminal and equipment in the yard.

### Education

1985 – 1989 BMC Durfee High School Graduated  
College Prep Courses

1989 -1992 University of Massachusetts  
Management \ Mechanical Engineering Technology

1997 – 2003 Quincy College Associates Degree  
Business Administration MAGNA CUM LAUDE  
Labor Management

- Certificate in Law Enforcement Background Investigation
- CJIS certified
- NCSC Certified in Courthouse Vulnerability Assessments
- Certificate in Health Trust Fund Management
- Active Shooter training certified
- Certificate in ICS 100 & 200
- Microsoft A+ certified computer technician
- Microsoft Office certified
- Network Administrator Certified
- First Responder / OC / NARCAN certified
- Licensed to carry a firearm in Massachusetts

### Boards

- City of Fall River Zoning Board of Appeals Vice Chairman
- Trial Court Security Department Background Investigation Team
- Trial Court Task Force on Substance Abuse & Mental Health
- Trial Court Security Department Policy Committee
- Trial Court Staffing Model Committee
- Courthouse vulnerability Assessment team member
- MACO Executive Secretary
- NAGE Health & Welfare Co-chairman
- MACO Training Subcommittee member
- MACO Labor Management Subcommittee member
- MACO Negotiating Committee member
- Tiverton Rod & Gun Club member

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CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

**JASIEL F. CORREIA II**  
*Mayor*

February 01, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

**RE: Commission on Disability**

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following reappointment:

Kenneth Pacheco  
263 Hyacinth Street  
Fall River, MA 02720

As Commission on Disability, with a term commencing 02/01/2018 and expiring 08/01/2020.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor

Kenneth C. Pacheco  
263 Hyacinth Street  
Fall River, MA 02720

**Current Occupation** (16 Months)

Chief Operations Officer, Fall River Public Schools 8/22/2016-present

Co-Chairman of the Durfee Building Committee

Chairman of the Community Preservation Committee

Member of the Fall River Commission on Disability

**Other Occupations**

Instructor, Diman Regional 1990-2006

Director of Continuing Education at Diman Regional, 2002-2016

City of Fall River, Director of Public Works (2 years) 2006-2008

Duties; sanitation, streets & highways, parks, cemeteries, municipal buildings

Director of Community Maintenance (6.3 years) 2009-2016

Duties; sanitation, streets & highways, parks & recreation, cemeteries & trees, engineering, traffic, buildings

Director of Buildings and Grounds (.6 years) 2016

Consisting of all City Construction Projects, Maintenance of all City Building. (No Schools)

**Projects:**

Renovations at Government Center Park improvements; playgrounds, basketball courts, splash pads, park roads and sidewalk replacements, artificial turf soccer field, sports field lighting, street light LED conversion 6500 lights.

School Construction Projects; Spencer Borden Elementary, Greene Elementary, Silvia (North End) Elementary, Fonseca Elementary, Viveiros Elementary, Letourneau Elementary, Stone Therapeutic Day School, Kuss Middle School, Morton Middle School.

**Professional Licenses**

Vocational Instructor 27 years

Master Plumber 34 years

Master Sheet Metal Contractor 9 years



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CITY CLERK  
FALL RIVER, MA

**JASIEL F. CORREIA II**  
*Mayor*

February 01, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

**RE: Cultural Council**

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following reappointment:

Richard R. Pelletier  
900 Plymouth Avenue  
Fall River, MA 02721

As Chair of the Cultural Council Board, with a term commencing 02/01/2018 and expiring 09/14/2021.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor



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Richard R. Pelletier  
900 Plymouth Ave.  
Fall River, MA 02721  
508-678-1840

Business

Owner - Mr. Richard's Uni-Shop, 900 Plymouth Ave., Fall River - 1974 - present

Community Highlights:

*Allegro Glee Club* – former director

*Arts Overlay Commission* – former member

*B.M.C. Durfee High school* – past member Advisory Board

*Fall River Celebrates America* – past Chairman, past Entertainment chairman

*First Night – Fall River* - past Chairman, past Entertainment chairman

*Fall River Bicentennial Committee* – Co-chair

*Fall River Cosmetology Association* – past vice-president

*Fall River Cultural Council* – member 1885 – present, past chair

*Heritage Park Singers* – former director

*Heritage Park Junior Chorus* – former director

*Little Theatre of Fall River* – member 1965 – present, past president, director

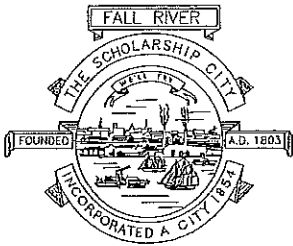
*Miss Massachusetts Pageant* – past judge

*Miss Senior Sweetheart Pageant* – past judge

*S.A.V.E (Save Architectural Valuable Edifices)* – *Fall River* – former member, past vice-chair

*Showcase Singers* – founder and former director

*Saints Peter + Paul Church* – former choir director, director of parish shows



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CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

**JASIEL F. CORREIA II**  
*Mayor*

February 1, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

**RE: Cultural Council**

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following appointment:

David L. Cabral  
60 Renaud Street  
Fall River, MA 02723

As a member of the Cultural Council, with a term commencing 02/01/2018 and expiring 02/01/2021.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor

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**DAVID L. CABRAL**

**Retired Department of Defense Civilian**

**Security Clearance: TS/SCI (active until 2020)**

**Resides Fall River Massachusetts**

**Telephone: 508-617-0309**

**Cell Phone: 774-365-1044**

**Home Email: [kormilcollector@yahoo.com](mailto:kormilcollector@yahoo.com);**

**CAREER SUMMARY:**

- Certified Counterintelligence Special Agent and Certified HUMINT Officer.
- Progressive leader, consultant, operational strategist, negotiator, and trusted operator and advisor with record of sound judgment and guidance in complex and challenging global environments.
- Extensive knowledge and experience in international affairs
- Wide-ranging international experience and intercultural expertise. **Native English speaker with full professional fluency in reading, and speaking Korean, and have intermediate level Japanese language proficiency.**
- Developed and negotiated operational plans with Korean counterparts in the Korean Language. Established close working and intelligence exchange relationships with mid to senior level Korean and Japanese Military, Intelligence and Security, and Law Enforcement officials addressing security issues related to the North East Asian.
- Well versed on Korean, Japanese, and Chinese customs and protocol, negotiation tactics, military and security affairs, history, politics, and on cross cultural communication and intercultural relations. Sought out to advise key senior officials on to effective engage with host nation counterparts on various topics.
- Experienced strategic planner, program manager, and resource/asset allocator in order to satisfy Service, Combatant Command, and Department of Defense information requirements.
- Mission focused with a strong track record of leading change and of mission accomplishment that far exceeds expectations with a strong reputation within the U.S. and international military, law enforcement, and intelligence and security communities.
- Extensive experience in interpreting intelligence analysis related to targeting and identifying intelligence gaps, and preparing products for senior military and civilian leadership to identify trends and to establish collection methodologies in response to those emerging trends.
- Expert in networking, interpersonal communication, business intelligence, and field operations in multiple Intelligence Community organizations.

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- Multiple leadership, and staff assignments with extensive experience the in full range of supervisory duties.

## **ASSIGNMENTS AND EXPERIENCE:**

**26 Aug 2012 – 23 Nov 2015:**

**Senior Executive for Army Counterintelligence and Human Intelligence, Eighth Army, Yongsan Korea.**

- Assigned to current position in South Korea at the direct request of the Commanding General, Eighth Army to:
  - Established fully operational G2X (Counterintelligence (CI) and Human Intelligence (HUMINT) Management) for the G-2 (Intelligence Division) Eighth Army.
  - Exercised technical authority over all US Army CI/HUMINT activities in the Republic of Korea (ROK), to include monitoring the execution of sensitive CI/HUMINT techniques and methods of operation, regulatory oversight and mission coordination between higher, adjacent, and subordinate CI/HUMINT elements.
  - Coordinated, synchronized, and de-conflicted all Army CI/HUMINT assets, activities, and operations in the Korea ensuring that operations are focused on the North Korean and other regional threats to stability.
  - Determines asset allocation and recommends force allocation of assets, provides guidance on the execution of CI/HUMINT activities, and manages CI/HUMINT intelligence requirements.
  - Prepares and oversees operational analysis and threat assessments; coordinates with the DA G2X, US Forces Korea J2X, USARPAC G2X, INSCOM Theater Intelligence Brigade, SA Operational Protection Directorate and U.S. Army Garrison AT/FP directorates for mission accomplishment.
  - Identified inefficiencies in US Army CI/HUMINT operations and led change over multiple organizations to improve the effectiveness of CI/HUMINT activities in Korea.
  - Managed CI/HUMINT training with oversight of the Eighth Army Command Inspection Program for Intelligence Oversight Inspection Program (10), the Command Language Program (CLP) and Threat Awareness and Reporting Program (TARP).
  - Issues Operational Orders one level down to the appropriate MI unit commander with CI and HUMINT assets via G-3 (Operations) channels.
  - Conduct extensive interface with High Level US and ROK military and civilian officials in related and supporting agencies and organizations.
  - Established and maintains direct coordination with various US and Korean organizations and staffs as a means to influence and gain concurrence on complex and non-routine problems.

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- Affects collaboration with senior Host Nation leadership and management officials of higher and subordinate headquarters- specifically the ROK Defense Intelligence Command and the ROK Defense Security Command.
- Establish and maintain staff-to-staff relationships with host nation CI/HUMINT staffs of the First and Third Republic of Korea Armies (FROKA and TROKA) and the Republic of Korea Second Operational Command (20C).
- Performs the full range of supervisory duties for personnel assigned to the G2X.
- Utilize various DoD information data bases to obtain information reports on current topics of interest.
- Developed the CI/HUMINT annexes to Eighth Army Operational Plans.
- Advises the Eighth Army G2 on all CI/HUMINT activities in Korea as well as provide advice on engagement with Host Nation Counterparts.
- Supervisor: COL Hughie B. Harris, G2, Eighth Army, email: [hughie.b.harris.mil@mail.mil](mailto:hughie.b.harris.mil@mail.mil); GG-15, Charles M. Jackson, Deputy G2, Eighth Army, email: [charles.m.jackson28.civ@mail.mil](mailto:charles.m.jackson28.civ@mail.mil).

**Dec 07-Aug 12:**

**Director, Pacific Liaison Detachment (PLD), 500<sup>th</sup> MI Bde, Hardy Barracks, Tokyo Japan.**

- Managed an independent Detachment located in Tokyo Japan.
- Established working relationships with Mid and Senior level officials from Government of Japan (GoJ) intelligence, security, and law enforcement organizations to exchange information on regional threats.
- Primarily focused on North Korea regime stability, North Korean missile threat to Japan, North Korean abduction of Japanese citizens, North Korean intelligence activities in Japan, the Chosen Soren, North Korean Defectors to Japan, Chinese intelligence threat in Japan, the Chinese Japanese dispute over the Senkaku Islands, and Japan's dispute with South Korea over the Takeshima/Tokdo Island.
- Coordinated immediate, short, and long range plans between the Japanese and US Army Forces, and planned for future joint or bilateral CI operations.
- Coordinated and deconflicted Army CI operations with various US intelligence and security agencies in Japan and ensured that PLD spoke with one voice on all US initiatives in concert with Commander USARPAC, PACOM, USARJ, and USFJ goals and initiatives.
- Ensured that all operational activities were documented or reported in web based intelligence information systems.
- Developed the PLD operating budget and ensured that all operations remained within the approved budget and ensured that operational meetings and functions were tied to specific requirements and were cost effective.
- Ensured personnel, travel, training, supplies, and operational tasks are aligned with operational requirements and are fiscally responsible.
- Executed the full range of human resource actions, including performance management and fiscal responsibilities within established timelines and in accordance with applicable regulations.

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- Developed a vision for PLD and aligned performance expectations with operational goals. Developed and implemented a standard job qualification program for all Local Hired Host Country Nationals assigned to PLD.
- Maintained a safe work environment and promptly address allegations of non-compliance.
- Ensured Equal Opportunity and non-discrimination principles were adhered to throughout the organization.
- Ensured compliance with applicable laws, regulations, and policies governing prohibited personnel practices, promptly address allegations of prohibited discrimination, harassment, and retaliation.
- As a result of the March 11, 2011 earthquake which damaged the Fukushima nuclear reactor, identify and establish new liaison relationships with non-traditional counterparts such as the Fire Department and the Japanese National Crisis Center so that the United States Army could provide humanitarian aid and disaster relief support to Japanese Forces during this and future Humanitarian Assistance Disaster Relief operations.
- Supervisor: COL Robert A. Culp, email: [robert.a.culp2.mil@mail.mil](mailto:robert.a.culp2.mil@mail.mil) and COL Hughie B. Harris, G2, Eighth Army, email: [hughie.b.harris.mil@mail.mil](mailto:hughie.b.harris.mil@mail.mil); both former Commanders, 441<sup>st</sup> Military Intelligence Bn, 500<sup>th</sup> Military Intelligence Bde, and BG Steven R. Grove, [steven.r.grove2.mil@mail.mil](mailto:steven.r.grove2.mil@mail.mil), former Commander, 500<sup>th</sup> MI Bde.

**Aug 01 - Dec 07:**

**Ops Officer/ Intelligence Officer, Defense Intelligence Agency (DIA), Seoul, South Korea.**

- Managed operations in a Republic of Korea (ROK)/US Bilateral Detachment.
- Developed operational plans which had to be coordinated and approved by senior officials in both the ROK Ministry of Defense and the US Department of Defense.
- Ensured that all operations complied with all ROK and US laws, policies, directives, and regulations. Focused on North Korean regime stability, North Korean military capabilities, weapons proliferation and sales, illegal North Korean hard currency earning activities, North Korean diplomatic activities, money making operations, North Korean economic activities, and succession issues.
- Obtained and reported information answering national level ROK and US requirements.
- Documented all operational activities and reporting in Web Based US DoD Intelligence Information Systems. Planned, developed, and executed a budget for the Detachment.
- Ensured that all operations remained within the approved budget and ensured that operational meetings and functions were tied to specific requirements and were cost effective.
- Ensured personnel, travel, training, supplies, and operational tasks are aligned with operational requirements and are fiscally responsible.
- From July 2003 to August 2004:
  - Deployed to Iraq as part of a Bilateral US/ROK team, in support of ROK forces in Iraq as part of the Multinational Forces Iraq.
  - As the Team's Operations Officer:

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- Planned, coordinated, executed, and intelligence operations to provide force protection information to ROK personnel operating in Kuwait and in support of the mission to locate Iraqi Weapons of Mass Destruction.
- Coordinated and de-conflicted the intelligence team's activities with the appropriate units operating in the area and with headquarters in Baghdad.
- Obtained and reported information answering national level ROK and US intelligence requirements, local ROK Commander priority intelligence requirements, and information which aided the WMD search in Iraq.
- Worked closely with the British, Dutch, Italian, Romanian, and Portuguese units operating in the Nasiriya, Iraq area. Received a Certificate of Appreciation from the Romanian Unit Commander.

**Oct 95-Apr 01:**

**Intelligence Officer, DIA, Japan, Bosnia, and South Korea.**

- Developed and coordinated new concept of operations to develop information on emerging threats to stability in North East Asia.
- Developed specific operational plans which had to be coordinated and approved by senior officials in both the ROK Ministry of Defense and the US Department of Defense.
- Ensured that all operations complied with all ROK and US laws, policies, directives, and regulations. Focused on North Korean regime stability, North Korean military capabilities, weapons proliferation and sales, illegal North Korean hard currency earning activities, North Korean diplomatic activities, money making operations, North Korean economic activities, and succession issues.
- Ensured that all operations remained within the approved budget and ensured that operational meetings and functions were tied to specific requirements and were cost effective.
- Deployed to Sarajevo, Bosnia from April to October 2000, to provide intelligence support to the Commanding General Stabilization Forces (SFOR) priority intelligence requirements.
  - While in Sarajevo:
    - Involved in multinational force protection, humanitarian assistance activities, and focused on political issues between the Serbs, Croats, and Bosnians.
    - Obtained and reported information answering national level US intelligence requirements. Documented all operational activities and reporting in Web Based US DoD Intelligence Information Systems.
    - Planned, developed, and executed a budget for the Detachment.
    - Ensured that all operations remained within the approved budget and ensured that operational meetings and functions were tied to specific requirements and were cost effective.
    - Ensured personnel, travel, training, supplies, and operational tasks are aligned with operational requirements and are fiscally responsible.
    - Supervisor, GG-15, Charles M. Jackson, Deputy G2, Eighth Army, email: [charles.m.jackson28.civ@mail.mil](mailto:charles.m.jackson28.civ@mail.mil), First Commander, DIA unit in Korea.

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**Nov 87-Oct 95:**

**Liaison Officer (ROK Intelligence Organizations), National Liaison Activity, 501<sup>st</sup> MI Bde, Seoul, Korea.**

- Established close working relationships and exchanged information on North Korea, China, and other threats and trends in the region with Mid and Senior level Officials from Republic of Korea Defense Intelligence Command, the Korean Defense Intelligence Agency, the Korean Defense Security Command, and the Headquarters Korean Army G-2.
- Planned, coordinated, executed, and documented General Officer visits to each of these counterpart headquarters. Drafted, coordinated, and drafted memorandums of agreement between the 501<sup>st</sup> MI Bde and the Korean Defense Intelligence Command for War/Contingency Interrogation Operations.
- Documented all activities in Memorandums of Records, all operational activities in message traffic.
- Planned, coordinate, executed, prepared read ahead briefings, and documented all official functions between CG, Intelligence Security Command (INSCOM), and Commander 501<sup>st</sup> MI Bde with their Korean Counterparts.
- Planned, coordinated, and documented, and escorted Korean Intelligence General Officers on visits to US Intelligence Organizations in the Washington DC area, Ft Huachuca, and Hawaii.

**Aug 86-May 87:**

**Liaison Officer (ROK Police Organizations), National Liaison Team, 501<sup>st</sup> MI Bde, Korea.**

- Established close working relationships and exchanged information on North Korean, and other foreign intelligence threats in Korea with Mid and Senior level Officials from the Republic of Korea Seoul Metropolitan Police Department.
- Documented all activities in Memorandums of Records, all operational activities in message traffic.
- Provided Force Protection information support to US Army personnel in Korea.

**Dec 84-Aug 86:**

**Interrogation Team Chief, Combined Military Interrogation Center (CMIC), 524<sup>th</sup> MI Bn, 501<sup>st</sup> MI Bde, Seoul, Korea.**

- Debriefed North Korean Defectors to the Republic of Korea as part of a ROK/US Debriefing Team assigned to the CMIC.
- Worked closely with Korean Interrogators from the Korean Defense Intelligence Command, the Korean Defense Security Command, the Korean National Police, the Korean National Intelligence Agency and the Korean Ministry of National Unification to coordinate US de-briefer access to North Korean defectors to the ROK who could answer US National Intelligence Requirements.
- Documented all operational activities in Memorandums of Records, and all Intelligence Reports in message traffic.
- Supervised and mentored a team of three US interrogators and one analyst.



1d

- Personally planned and prepared for and debriefed North Korean defectors.

**CIVILIAN EDUCATION:**

1996, MA, International Relations, (East Asia), Graduate School of International Studies, Yonsei University, Korea  
1988, Certificate, Korean Language, Korean Language Program, Yonsei University, Korea  
1986, BS, Business Management, University of Maryland  
1984, Certificate in Korean Studies, University of Maryland.

**MILITARY/GOVERNMENT EDUCATION:**

Counterintelligence Officer Course, Ft Huachuca  
CI Support to Research, Development, and Acquisition, JCITA  
Interrogation Course, Ft Huachuca  
Advance Military Operations Seminar  
North Korean Operations Course  
Psychological Operations Course  
Military Training Operations Course (MOTC)  
Intelligence Collection Course.  
DIA Civilian Leadership Intermediate Course  
Intermediate Korean Language Course, Defense Language Institute  
Japanese Language Course, Sisa Language Institute

**LANGUAGES:**

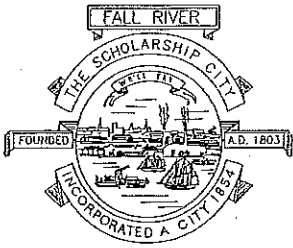
Korean, 3/3/3 Tested Dec 2007  
Japanese, 2/2 Tested Mar 2003  
German, 1+,1+, Tested Jun 1997  
Chinese Mandarin, 0+, 0+, Tested Jun 1996

**DECORATIONS/AWARDS:**

Army Exceptional Civilian Service Decoration  
Military Intelligence Corps Association, Knowlton Award  
DIA Meritorious Service Award with Corporate Bonus \$25,000 (Aug 2005)  
DIA Meritorious Service Award with Corporate Bonus \$15,000 (Aug 2004)  
DIA Director's Award  
DIA Civilian Combat Support Award  
DIA Civilian Expeditionary Medal (2<sup>nd</sup> Award)  
NATO Service Medal with Yugoslavia Clasp  
Army Meritorious Civilian Service Award  
Army Commander's Award for Civilian Service  
Eighth Army Korean Civilian Service Medal  
Army Meritorious Service Medal  
Army Commendation Medal (2<sup>nd</sup> OLC)  
Army Achievement Medal  
The Orders and Medals Society, Literary Award  
The Orders and Medals Society, Commendation Medal

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**HOBBIES:** I have an avid interest in Northeast Asian and Military History, focused on Korean, Japanese, and Chinese history, the Portuguese in Asia, the Napoleonic War, the War of 1812, Sino-Japanese War (1895-96 and 1930-45), World War One, and Modern Korean Military History. I have an good library of Korean Language Books (many are government publication not available to the general public) on the establishment of the Korean Military, History of North Korean provocations in the South, as well as English Language Books on Chinese, Japanese, and Korean history. I collect Military uniforms, medals and insignia with a major focus on both Koreas, but also have items related to the US Indian Wars, and worldwide women's military uniforms. I also play the accordion and have studied the accordion under Japanese and Korean accordionists. I enjoy playing Folk Music from Korea, Japan, Germany, Ireland, and Italy.



**City of Fall River**  
**Massachusetts**  
Office of the Mayor

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2018 FEB -1 P 4: 02

CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

**JASIEL F. CORREIA II**  
*Mayor*

February 1, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

**RE: Cultural Council**

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following appointment:

Ricky T. Tith  
169 Wamsutta Street  
Fall River, MA 02723

As a member of the Cultural Council, with a term commencing 02/01/2018 and expiring 02/01/2021.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor

# Ricky T. Tith

169 Wamsutta Street Fall River MA 02723  
e-mail:r1ckyTith@gmail.com ♦ Phone: (508) 642-4267

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My name is Ricky Tith; I'm a community activist for the Cambodian community in the city of Fall River. I hold the position of President of a nonprofit organization at the Cambodian American Rescue Organization, Inc since January 01, 2013/Present. My strategic vision and leadership to assure that the Board fulfills its responsibilities to the organization Responsibilities:

- Chair meetings of the board and executive committee.
- Call special meetings if necessary.
- Serve as ex officio member of all committees.
- Work in partnership with the Executive Director to achieve the mission of the organization and make sure board resolutions are carried out.
- Communicate any concerns management has regard to the role of the Board or individual board members. Communicate to Executive Director the concerns of the Board and other constituencies.
- Appoint all committee chairs and with the Executive Director recommend who will serve on committees.
- Assist the Executive Director in preparing the agenda for board meetings.
- Work with the staff to recruit board members and other needed volunteers.
- Conduct new board member orientations.
- Oversee searches for the Executive Director. Recommend salary for consideration by the appropriate committee.
- Coordinate periodic board assessment with the staff.
- Periodically consult with board members on their roles helping them assess their performance
- Annually focus the Board's attention an assessment of its own structure, role, and relationship to management.

## Professional Experience:

12-23-2016/ Present Distron Incorporation 87 John Dietsch Sq., North Attleboro, MA 02763

Jr. Quality Engineer /IPC-A-610E Trainer Certification

- Test and check products for defects and responsible for training other employees on quality control matters. Typical resume samples for Quality Engineers showcase duties such as updating defects databases, maintaining equipment, coordinating technicians, and returning defect items.
- Led and facilitate process improvement teams providing Lean tools such as Pareto charts, process flow charts, Value Stream Mapping, A3 Reports, basic statistics, control charts, and Lean Daily Management (LDM).
- Prepared training material, One Point Lessons (OPL), Standard Work, and facilitated training and Lunched and Learns on Lean tools: A3 Report, 5S, Huddler Boards, capturing financial benefits (hard and soft savings), Identify Waste, process flow charts and value stream mapping.

12-23-09/ 11-15-2015 A123Systems 155 Flanders Road, MA 01748

- Quality Control Inspector / IPC-610 Rev. E Trainer
- MRB Team Member
- IPC-610 Rev. E Trainer
- Help training new and existing inspectors.
- First Article inspection/ PPAP sampling from supplier
- Create incoming control plan
- Conducted internal, external audits
- Responsible for first articles and In-process audits.

03-14-2005/12-02-07 Meder Electronic Inc. 126 shove St. Fall River, MA. 02724

2nd. Shift supervisor,

- Inspects product to verify conformance to specifications and directs setup and adjustments of machines.
- Prioritizes work and estimates product velocity in order to meet shipping requirements.
- Interprets company policies to workers and enforces safety regulations.
- Interprets specifications and job orders to workers and assigns duties.

1e

- Establishes work procedures to meet production schedules.
- Recommends measures to improve production methods, equipment performance, and quality of product.
- Suggests changes in working conditions and use of equipment to increase efficiency of shift team

03-16-1998-/03-14-2005 Power-General 152 Will Dr, Canton, MA 02021

- Inspector/SMT-Operator,
- First Article Inspection
- Inspect Component/PCB board per IPC-610 Rev.E Std.
- Ensure every job quality meets the military standards
- Operator the pick and place machine (My data TP-12,TP-9)
- Screen printer
- Reflow oven
- SMT and thru-hole touchup.

Education & Certification Training Achievements:

- 02-03-1990 Central High School 70 Fricker Street. Providence, RI 02903
- IPC-A-610D Trainer for IPC-A-610D,
- IPC-A-600 Acceptability of Printed boards.
- Acceptability of Electronic Assemblies.
- Certified IPC-A-610D, Acceptability of Electronic Assemblies.
- IPC/WHMA-A-620 Acceptance for Cable and Harness assemblies.
- IPC J-STD-001D Standard knowledge.
- EPTAC Interactive PCB Inspection Lab.
- EPTAC ESD awareness
- Blue Print Reading & Metrology Workshop.
- Lean Six Sigma Yellow Belt Workshop.
- Kaizen 5S Visual Factory.
- Kaizen 5S Visual Factory2.

Key Skills:

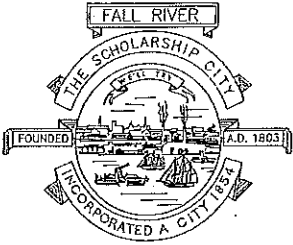
- Organisation and planning skills in project/event management and coordination
- Great understanding of financial and provisional management
- Setting objectives and priorities – most important, most urgent
- Abilities to multi-task and work under the pressure of deadlines and targets
- IT skills (Microsoft Office, Social Media Sites, WordPress)
- Effective and assertive communication, listening and teamwork skills
- Excellent abilities in adapting my communication style for different audiences
- Enthusiasm, creativity and inquisitiveness
- Attention to detail and reliability
- Determination in taking opportunity to learn new skills
- Flexible, pro-active and collaborative can-do-attitude

Computer Skill:

- Microsoft
- Office Word
- Excel
- Power Point 2007
- Oracle
- Agile Advantage 2006
- On Base 14.0.2.142 [Production]
- Production Epicor MES

Languages:

- English
- Cambodian



**City of Fall River  
Massachusetts  
Office of the Mayor**

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2018 FEB -1 P 4: 01

CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

**JASIEL F. CORREIA II**  
*Mayor*

February 1, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

**RE: Watuppa Water Board**

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following appointment:

Neil A. Ytkin  
624 Mohawk Drive  
Fall River, MA 02790

As a member of the Watuppa Water Board with a term commencing 02/01/2018.

Thank you for your favorable consideration in this regard.

**Jasiel F. Correia II**  
Mayor

**Years of Experience:**

37

**Education:****Certifications:**

- First Aid, American Red Cross
- CPR Certified, American Heart Association
- OSHA Construction & Safety, OSHA 30
- HAZWOPER 40 Hour
- 8 Hour HAZWOPER Supervisor
- TWIC

**Coursework/Training:**

- Excavations, OSHA
- Confined Space Entry, OSHA

# Neil A. Ytkin

## *Principal Designer*

### **Summary of Relevant Qualifications**

Mr. Neil Ytkin is a civil/structural/architectural superintendent and senior structural designer with extensive experience in planning, designing, and constructing biomanufacturing facilities; healthcare, office, and cold storage buildings; fire and police stations; hockey rinks; parking structures; automobile dealerships; and pre-engineered storage facilities.

Neil's construction superintendent experience includes contracts valued up to \$280 million. His structural design experience includes projects in the commercial, healthcare, and industrial industries and single-family homes.

### **Construction Work Experience**

**Construction Program Manager, Eversource Energy, Northfield, Massachusetts.** Neil managed the daily construction oversight for the expansion of Northfield Mountain 16R substation – addition of five 345kV breakers, three 345/115kV autotransformers and 1100 square foot control house addition. Construction oversight for the new Erving 38F switching station – three 115kV breakers and 1700 square foot control house. Neil also managed contractor RFI's, verified contractors schedules and percent complete for monthly billings.

**Construction Manager, Health and Safety Representative. Georgia Pacific Alabama River Cellulose, Effluent Spill Basin, Perdue Hill, Alabama.** Neil managed the daily construction oversight for 6800 cubic yard reinforced concrete effluent basin. The concrete structure that has a "horse shoe" shaped footprint of 170 feet by 170 feet, with 18 inch walls and base mat foundation. Basin was constructed in an existing dredged clay lined basin.

**Deputy Construction Manager, FMC Remedial Action OU Soil Remedy, Pocatello, Idaho.** Neil managed the installation and daily monitoring of six Met ONE E-Samplers continuous monitors for the measurement of total suspended particulates (TSP) and a fixed 10-foot meteorological tower station, measurements include wind direction and speed, temperature, relative humidity, solar radiation and precipitation.

**Site Superintendent. Consolidated Edison Company of New York, Corrective Action Project, Pelham Former Manufactured Gas Plant Site, Pelham, NY.** Neil managed the daily construction oversight for waste management of grout spoils. He also managed the CAMP (Community Air Monitoring Plan) four stations consisting of a MiniRae 3000 for VOC's, DataRAM 4000 for particulate matter and a weather station UM-600. Neil was also the Health and Safety person for Parsons personnel.

**Neil Ytkin (Continued)**

**Site Superintendent. Manhattan Run Erosion and Sediment Control Project; Georgia Pacific; Mount Wolf, Pennsylvania.** Neil managed the daily construction oversight for erosion control features along Manhattan Run Creek located immediately adjacent to the Georgia Pacific Manufacturing Facility. The waterway experienced continual erosion due to flood events over the past years. The project entailed the installation of 230 cubic yards of rip rap and 1100 square feet of gabion basket wall. The creek was dammed at two locations with the use of porta-dams and pumps to bypass the water. During excavation for the gabion wall, NAPL was encountered and released into the waterway prior to dam being installed. An emergency response was activated to prevent and control anymore NAPL being released into waterway.

**Civil/Structural Construction Superintendent. Consolidated Edison Company of New York, Pelham Former Manufactured Gas Plant Site, Pelham, NY.** Supervised installation of heat trace wiring and testing on non-aqueous phase liquid piping, restoration of a parking lot.

**Civil/Structural Construction Superintendent. FMC Corporation, Septic System Abandonment, Wrentham, MA.** Supervised abandoned leaching pit, piping, and distribution box abandonment and site restoration.

**Hazardous Waste Operations Supervisor. BP Products North America, Deepwater Horizon Recovery, Mobile, AL.** Served as hazardous waste operations and emergency response supervisor for the Gulf Oil Spill in western Alabama and Mississippi. Managed 250 employees at multiple locations for daily deployment on vessels of opportunity to recover weathered oil and decontaminate boats. Worked with the United States Coast Guard and multiple environmental companies for coordinated oil recovery. Compiled daily reports from site leads. Performed site reconnaissance for new deployment locations.

**CSA Superintendent. Amylin Pharmaceuticals, Second Generation Exenatide Once Weekly, West Chester, OH.** Project involved a 53,000 SF diluent compounding area and component preparation for a new sterile filling line. Supervised demolition of existing concrete slab-on-grade foundation, installation of dust partitions, and installation of new foundation. Coordinated location of underground utilities prior to foundation and steel erection. Coordinated concrete placement plans for slab on grade and elevated slabs, installation of 420 SF of methyl methacrylate flooring in -20°C freezer room over metal substrate, and spray fireproofing and roofing work with mechanical trades. Provided architectural coordination with mechanical trades. Coordinated installation of filling equipment, Skan isolator, ATEC component processors, and pallet washer. Enforced safety regulations and ensured safety devices and proper personal protective equipment were used. Participated in daily construction meetings, weekly construction



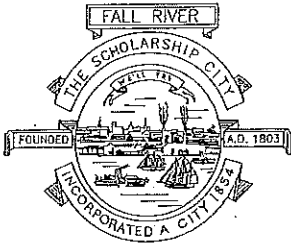
**Neil Ytkin (Continued)**

meetings with client, and weekly construction meetings with subcontractors. Reviewed requests for information, engineering turnover package documentation, and quality assurance/quality control procedures. Assisted with cost, schedule development, and forecasting. Supported and coordinated start-up and commissioning activities.

**CSA Superintendent. Amylin Pharmaceuticals, New Manufacturing Facility Stage 2, West Chester, OH.** Managed a civil contract for cut and fill of 100,000 cubic feet, final grading, and seeding. Contract included bituminous paving of loop road, parking lot, concrete curbing, and sidewalks. Supervised foundation construction, steel erection, and structural and architectural precast panel erection for a new 325,000 SF manufacturing facility. Supervised construction of mat foundation, high concrete shear and blast walls, steel erection, slab-on-grade, and supported slabs. Coordinated roof installation and spray fireproofing, elevator installation and state inspection certification, and specialty systems for packaging line, finish goods cold room, and good manufacturing practices warehouse for packaging equipment. Coordinated rigging and installation of three COMBER filter dryers. Supervised stainless steel platform installation. Coordinated site work, curbing, sidewalks, fencing, stormwater drainage piping, and roadway construction. Enforced safety regulations and ensured that safety devices and proper personal protective equipment were used. Participated in daily construction meetings. Reviewed requests for information and engineering turnover package documentation. Assisted with cost, schedule development, and forecasting. Project was completed on schedule and within budget.

**CSA Superintendent. Amylin Pharmaceuticals, New Manufacturing Facility Stage 1, West Chester, OH.** Supervised demolition of existing site work. Coordinated foundation work, structural steel shop drawing review, and steel erection. Installed roofing and supervised installation and rigging of fill line. Coordinated installation of 52-foot-high concrete blast and shear walls and structural steel floor framing. Served as on-site liaison between office and site staff. Coordinated steel erection and concrete placement for slab on grade and supported slabs. Designed stainless steel platforms and stainless equipment supports, including steel HVAC platform support on existing building roof. Performed a site investigation of existing conditions. Assisted with Leadership in Energy and Environmental Design (LEED) Silver certification. Project was completed on schedule and within budget. Served as a member of the Amylin project health and safety committee.

**Business Owner. NAY CAD Drafting Service, Tiverton, RI.** As the owner of the company, developed clients and procured work for the business. Provided architectural and structural design services to architects, engineers, and developers. Additional services included field construction monitoring, inspection, and investigation; as-built documentation; and shop drawing reviews.



**City of Fall River**  
**Massachusetts**  
**Office of the Mayor**

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2018 FEB -1 P 4:02

CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

**JASIEL F. CORREIA II**  
*Mayor*

February 1, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

**RE: Watuppa Water Board**

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following appointment:

Robert Allen Pinnell  
20 Grant Street  
Fall River, MA 02721

As a member of the Watuppa Water Board with a term commencing 02/01/2018.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor

19

Robert Allen Pinnell  
20 Grant Street  
Fall River, MA 02721  
[shadowguardianx@aol.com](mailto:shadowguardianx@aol.com)  
Tel: 508-679-9389 Cell: 508-887-6987

**OBJECTIVE**

Seeking an appointment to one or any of the boards.

**MAJOR ACCOMPLISHMENTS**

I was a City Bus Driver for over 15 years, I now work part-time as a Driver for Veterans Services and Council on aging. I am a retired Veteran and enjoy working and talking to people.

**WORK HISTORY**

**02/2015-Present**

Driver for Veterans Services and Council on Aging  
Driving Vets and Senior's to and from hospital and Doctor's appointments.

**06/1999-10/2014**

SRTA Bus Driver  
Driving many different Routes including school routes.

**EDUCATION**

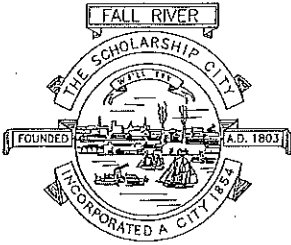
1973-1980 - US Army  
1978-1980 Red Stone Arsenal School Alabama – Electronics Degree US ARMY  
1981- Lasser Junior College – Criminal Justice

**INTERESTS**

I enjoy meeting new people, problem solving, and working with the public.

**REFERENCES**

Furnished Upon Request



**City of Fall River  
Massachusetts  
Office of the Mayor**

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2018 FEB -1 P 4: 02

CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

**JASIEL F. CORREIA II**  
*Mayor*

February 1, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

**RE: Board of Park Commissioners**

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following appointment:

Marjorie A. Ytkin  
624 Mohawk Drive  
Fall River, MA 02790

As a member of the Board of Park Commissioners, with a term commencing 02/01/2018.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor

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**MARJORIE A.YTKIN**

(C) 774-644-3402 [MARCY.YTKIN@COMCAST.NET](mailto:MARCY.YTKIN@COMCAST.NET)

**MEDICAL SECRETARY/ASSISTANT**

**1997-1998**

**BORDEN MEDICAL ASSOCIATES**

- SCHEDULING APPOINTMENT
- MAINTAINING CONFIDENTIAL MEDICAL RECORDS
- BILLING, FILING WITH THE KNOWLEDGE OF GENERAL OFFICE WORK
- ASSIST PHYSICIANS
- PERFORMING EKG'S

**MEDICAL SECRETARY/ASSISTANT**

**1996-1997**

**SOMERSET-SWANSEA MEDICAL CENTER**

- TRANSCRIPTION
- MAINTAINING CONFIDENTIAL MEDICAL RECORDS
- GENERATE SCHEDULES FOR PHYSICIANS
- GENERAL OFFICE WORK
- INSURANCE VERIFICATIONS
- INJECTIONS
- TRIAGE CALLS
- PULMONARY FUNCTION TESTING

**HOSPICE OUTREACH, INC**

**1995-1996**

- ADMINISTRATIVE ASSISTANT
- Assist manager
- Telephone etiquette
- Record and acknowledge donations
- Organize fax orders from Physicians

**Laura Curtains Manufacturing**

**1989-1991**

- Assistant supervisor
- General office work
- Payroll Account Receivable

**EDUCATION**

**BRISTOL COMMUNITY COLLEGE**

**2008-PRESENT**

I AM CURRENTLY WORKING TOWARDS MY ASSOCIATES DEGREE.

**Fisher College**

I have completed the medical assistant program. This provides a strong foundation in administrative duties with clinical knowledge.

**Personal**

Mature individual willing to commit to any environment. I am willing to work long hours to achieve the work place goals.

**References**

Available upon request

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## **MARJORIE A. YTKIN**

### **OBJECTIVE**

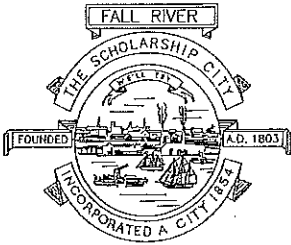
OBTAIN A CHALLENGING POSITION WITHIN THE ADMINISTRATIVE FIELD WITH OPPORTUNITY FOR PROFESSIONAL CAREER GROWTH. ADMINISTRATIVE SECRETARY PROVIDING EXPERIENCED OFFICE SUPPORT AND THE ABILITY TO ANALYZE BUSINESS OPERATIONS. MAINTAINING PROFESSIONALISM AT ALL TIMES WITH DISCRETION WHEN HANDLING CONFIDENTIAL DATA. EXCELLENT ORGANIZATIONAL AND ADMINISTRATION SKILLS, EXPERIENCE IN DEALING WITH MULTIPLE TASKS.

### **EXPERIENCE**

DEPARTMENT OF INDUSTRIAL ACCIDENTS  
COMMONWEALTH OF MASSACHUSETTS

2008 TO PRESENT

- Assist and provides backup to the Regional Manager and Administrative Assistant I with all daily operation of the office.
- Provides support overseeing the information counter and telephone lines to assist claimants, employers, insurers, and attorney.
- Directs visitors and provides front desk support and assistance.
- Helps maintain files and records and performs all related work as required.
- Assist with maintaining all administrative files; Keeps accurate records of daily and weekly attendance logs and vacation/personal and sick time requests of all employees to be sent to Human Resources in Boston.
- Assist with inventory of all office supplies
- Receives and stocks all office supplies
- Be able to enter case dispositions for conciliators, and organize cover and tracking sheets for each Conciliator.
- Provides back-up for Administrative judges assistants and backup to Administrative Secretary I assigned to the conciliators.
- Must have familiarity with all aspects of work provided by judges' assistants including but not limiting judges orders, phone messages, and other job functions.
- Have working knowledge into database for Lump Sum Agreements and Agreement to Pay Compensation.
- Acts as the Fall River Department Management System (DMS) Coordinator.
- Responsible for all scanning duties implemented by the DIA DMS System.
- Serves as liaison with Boston DIA Project Leader in the Fall River Office.
- Have assisted all Fall River staff in training to use the DMS System.
- Any Special Projects as assigned by the Fall River Regional Manager.
- Responsible for coordinating move from 30 Third Street to Father DeValles Boulevard with Carousel Industries and Verizon.
- Contact Person for Carousel Industries to troubleshoot problems with new phones.



**City of Fall River**  
**Massachusetts**  
Office of the Mayor

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2018 FEB -1 P 4: 02

CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

**JASIEL F. CORREIA II**  
*Mayor*

February 1, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

**RE: Assistant Harbormaster**

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following appointment:

Mario J. DoRego II  
243 Broadway  
Fall River, MA 02721

As Assistant Harbormaster, with a term commencing 02/01/2018 and expiring 02/01/2021.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor

li

# Mario J. DoRego II

243 Broadway  
Fall River, MA 02721  
508-415-3876  
doregotccs@gmail.com

## Education/ Certificates

- B.M.C. Durfee High Schools – Fall River, MA** Graduated June 2013
  - School to Career Program
  - Honors Classes
- Massachusetts Basic Correctional Officer Academy** Graduated September 2015
  - Class 38-15 Treasurer
  - Fire-arms Qualified, Oleoresin Capsicum (O.C.) Qualified, Baton Qualified, Defensive Tactics Qualified, CPR and First Aid Certified.
- American Red Cross** Completed November 2018
  - Basic First Aid
  - CPR
  - AED

## Skills

- Demonstrate Leadership
- Public Speaking
- Coordinate Events
- Supervise Others
- Highly Motivated
- Strong Work Ethic

## Work Experience

- Saint Vincent's Home- Fall River, Ma** October 2017- Current  
Short-term Assessment and Rapid Reintegration  
*Residential Counselor*
  - Provide a safe space for youth
  - Crisis Intervention
- Bristol County Sheriff's Office** July 2015- October 2017  
*Correction Officer*
  - Supervise Inmate Population
  - Ensure the security and safe running of the House of Correction
- Boys and Girls Club of Fall River – Fall River, Ma** December 2013- January 2017  
*Youth Development Specialist/ Direct Care Staff*
  - Facilitate group discussions
  - Provide Peer Mentorship
- Stanley Street Treatment and Resources – Fall River, Ma** September 2011 – October 2013  
*Peer Advisor*
  - Demonstrate strong public speaking skills
  - Organize and conduct meetings
  - Facilitate group discussions
  - Provide peer mentorship

## Activities

- Fall River Young Marines – Fall River, MA** November 2016 – April 2017  
*Unit Training Officer*
  - Mentor youth from 10-17 years of age



- Instilling the values of honor, courage, and commitment
- Provide tutoring to participants

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**Awards**

- City of Fall River Mayoral Citation January 2018
- City of Fall River Mayoral Citation June 2013
- Presidential Community Service Award January 2013

**Mario J. DoRego II**

243 Broadway  
Fall River, MA 02721  
508-415-3876  
mariodorego@gmail.com

***List of References***

**Family**

Alda Machado *Grand-mother*  
Phone: 508-415-3876  
E-mail: amachado@gmail.com

Michelle Machado *Aunt*  
Phone: 774-849-8550  
E-mail: michellemachado@gmail.com

Alexus D. Campbell *Fiancé*  
Phone: 508-837-0853  
Email: alexusdcampbell@gmail.com

**Professional**

Jasiel Correia II *Mayor- City of Fall River*  
Email: mayor@fallriverma.org

Amy Blanchette *College Peer Advisor/ Community Activist*  
Phone: 508-689-8517  
E-mail: blanchetteamy@gmail.com

**Co-Workers**

Richard Souza *Saint Vincent's Home*  
Phone: 774-301-0195  
E-mail: r.souza@gmail.com

Ross Sylvia *Correction Officer*  
Phone: 774-400-1541  
E-mail: sylviatccs@gmail.com

Frank Santos *Troy City Constable Services*  
Phone: 508-642-4176  
Email: fsantos@tccconstable.com



**City of Fall River**  
**Massachusetts**  
Office of the Mayor

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2018 FEB -1 P 4: 02

CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

**JASIEL F. CORREIA II**  
*Mayor*

February 1, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

**RE: Commission on Disability**

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following appointment:

Lisa Silva  
1140 Meridian Street  
Fall River, MA 02720

As a member of the Commission on Disability, with a term commencing 02/01/2018 and  
expiring 02/01/2021.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor

1K

# LISA SILVA, MSW LICSW

1140 Meridian St Fall River, Ma 02720  
Phone: (774) 930-7339

## OBJECTIVE

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Commission on Disability

## EXPERIENCE

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11-04 to Present Clifton Rehab Nursing Center Somerset, Ma  
*Director of Social Services/Social Worker*

- Provide Services to 142 Residents
- Meetings with residents/families
- Quality assurance reports
- supervise staff
- Admissions/Discharges
- Referral to VNA, BES
- MMSE, Depression Scales

10-12 to Present Personal Touch Homecare Dartmouth, Ma  
*Medical Social Worker*

- Help connect patient to community resources i.e Elder service/disability agencies, mental health services, nursing home/assisted living placement

6-03 to 9-04 Brandon Wood Nursing Center Dartmouth, Ma  
*Social Worker*

- Provide services to 118 bed facility
- Admissions/Discharges
- Referrals to VNA/ Assisted Livings
- Hospital Screenings
- Family Meetings

1K

**EDUCATION**

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**2006 Boston University School of Social Work Boston, Ma**

- Masters in Social Work

**2003 University of Massachusetts Dartmouth Dartmouth, Ma**

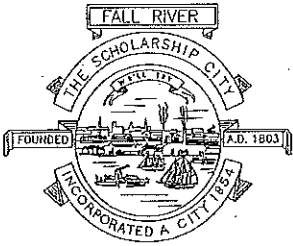
- BA, Sociology Social Services
- Honors Program Cum Laude

**2001 Bristol Community College Fall River, Ma**

- Associates in Elementary Education

**LICENSES**

- MA Licensed Independent Clinical Social Worker/MA Licensed School Adjustment Counselor



**City of Fall River**  
**Massachusetts**  
Office of the Mayor

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2018 FEB -1 P 4: 02

CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

**JASIEL F. CORREIA II**  
*Mayor*

February 1, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

**RE: Library Trustees**

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following appointment:

Kenneth D. Kvit  
870 Maple Street, Unit #5  
Fall River, MA 02720

As Library Trustees, with a term commencing 02/01/2018 and expiring 03/31/2020.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor

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**Kenneth D. Kvit**  
870 Maple Street, Unit #5  
Fall River, Massachusetts 02720  
Cell: 774.282.0002 // e-mail: ken.kvit@gmail.com

---

### CAREER HISTORY

2016 - Present ~ Middle School English Teacher, Resiliency Preparatory Academy, Fall River, MA. 02724

Actively involved in:

- *Member of Co-Teacher Model; English/Humanities - Grades 7 - 9*
- *Team Member of MASS IDEAS cohort - School Redesign Initiative*

2006 - 2016 ~ Ninth grade English/Pre-AP Teacher; Literacy Focus, B.M.C. Durfee High School, Fall River, MA. 02720

Actively involved in:

- *Team Leader/Grade 9; Freshman Academy Team (2013 - 2015)*
- *Pre-AP English Teacher 2012 - Present*
- *MMSI AP Summer Institute Training (Language & Composition Training) (2010)*
- *Certified/Active Mentor; 2003 - Present*
- *Member ELA Vertical Curriculum Re-Design Team. (2015)*
- *Chairman of Parent Café / Community Outreach Committee*

2001 - 2006 ~ Seventh Grade Language Arts and Reading Teacher, Atlantis Charter School, Fall River, MA. ~ Created weekly lesson plans that integrate the reading & writing process with technology. Daily lesson plans included the blending of character education skills. *Authored 7<sup>th</sup> grade curriculum.* Created and taught yearly Summer School Curriculum. Co-facilitator of team-teaching "mini-lessons" with ELA & Math classes.

Actively involved in:

- *Mentor to two protégé's during the 2005-2006 school year; ELA Curriculum Committee, Narrative Writing Committee, Strategic Planning Committee, Massachusetts Charter Public School Association's 6<sup>th</sup> Annual Best Practices Showcase; Presenter - Mentoring New Teachers & the Induction Program at ACS.*
- *ACS Board of Trustees* ~ Collaborated with members meeting monthly to address financial and management issues of ACS. Recipient of "The Leaders' Award".
- *ACS School Council* ~ Comprised of parents, teachers, and students, this council met monthly on issues affecting the student body.

Winter 2001 ~ Student *Teacher*, Coelho Middle School Attleboro, MA. Taught fifth grade, balancing math, science, language arts, and social studies; Supervised the publication of school newspaper: "*The Cougar Chronicles*".

April 2001 ~ Prepracticum, Brockton Hancock Elementary School, Brockton, MA. Developed and taught five lessons for group activities in math and science.

December 1999 - June 2001 ~ *Substitute Teacher*, Attleboro/Norton/Rehoboth, MA 1-6

### EDUCATION

Teacher Certification Program; Bridgewater State College; May 2001  
Bachelor of Science Diploma, Acctg/Mkt, 1983, Northeastern University, Boston, MA.  
MAT Secondary English Graduate Program Candidate; UMASS Dartmouth, MA.

**CERTIFICATION**

Massachusetts Department of Education: #369580

- o Elementary Education (1-6); Initial
- o Middle School (5-8); Preliminary
- o English; 5-8 & 9-12 - Initial

**SPECIAL TRAINING**

- o *Certified Mentor Training, Fall, 2010, CUSP, UMASS Dartmouth, sponsored by B.M.C.*
- o *NEASC Visiting Committee; Jeremiah Burke High School, Dorchester, Ma. - March, 2009*
- o *SMILES Mentoring Training; Winter, 2008 Smiles mentor; 2008-2010*
- o *America's Choice Ramp-Up for Literacy I; Summer 2006*
- o *Certified Mentor Training, (MA) June, 2005, Desmaris Training Group, Fall River, MA. sponsored by Atlantis Charter School*

**HONORS**

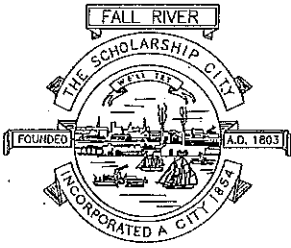
- o *Cambridge Who's Who; 2009*
- o *2004, Leader's Award, Atlantis Charter School Board of Trustees*
- o *Representative speaker on behalf of Atlantis Charter School at Somerset Legislative Educational Hearing; November, 2005*

**COMMUNITY AND RELATED SERVICE**

2014 - Present; St. Bernadettes Parish, Fall River, Ma (Soup Kitchen)  
 2008 - SMILES Mentor; B.M.C. Durfee High School, Fall River, MA  
 2005 - Attleboro Soup Kitchen  
 2002-2006 - Member of The Attleboro Performing Art Parents' Organization  
 2001 - 2002 - Coached a co-educational basketball team of 3<sup>rd</sup> & 4<sup>th</sup> grade students at Peter Thatcher Elementary School  
 1998 - Launched and managed an encampment for Girl Scouts of America  
 1996 - 1999 - Organizer for The Patriots Trail post of the Girl Scouts of America, Merrymount Elementary School, Quincy, MA.

**PERSONAL**

- o Single parent; One child - Alyson Kvit Villard



**City of Fall River**  
**Massachusetts**  
Office of the Mayor

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CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

**JASIEL F. CORREIA II**

*Mayor*

February 1, 2018

Honorable City Council  
One Government Center  
Fall River, MA 02722

Councilors:

We are pleased to submit for your approval the appointment of Mr. William Roth as our new City Planner. Mr. Roth is a certified Planner with many years of experience in his field. His Resume is included herein for your reference.

While it is unclear whether the Council needs to approve appointments of Division Managers. Out of an abundance of caution, we are requesting your approval of Mr. Roth. As he is scheduled to commence work on February 12, 2018, your approval is respectfully requested prior to this date.

Best Regards,

Mayor Jasiel F. Correia II  
Mayor



William D. Roth, Jr., AICP  
113 Laurel Street  
Fairhaven, MA 02719

November 29, 2017

Ms. Madeline Coelho  
Human Resources Director  
City of Fall River  
One Government Center  
Fall River, MA 02722

RE: Planning Director – City of Fall River

Dear Ms. Coelho:

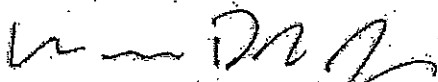
I am writing to apply for the position of Planning Director for the City of Fall River. I believe my twenty-seven years of experience in Municipal Government, in the field of Planning and Economic Development, including administration and supervision, uniquely qualify me for the position. My resume is enclosed for your review.

I have been working in Municipal Government for the past twenty-seven years and for the last sixteen years have been in the Commonwealth of Massachusetts. The range of my experience includes: budgeting, supervision, economic development, grant writing and administration, construction administration, planning (current, comprehensive and transportation) and policy implementation. My experiences in Fairhaven, which is a Southeastern MA Coastal Community like Fall River, make me well versed in understanding issues unique to Southeastern MA and Coastal Communities. As my resume shows, I bring a diverse and extensive range of talents, which will enable me to be an effective Planning Director.

I have a proven successful track record of balancing the human, financial, material, and information resources required to accomplish organizational goals effectively and efficiently. Creating and communicating a vision and clear objectives for staff are special strengths for me. A hallmark of my years of service has been planning, organizing, and controlling complex aspects of policy implementation to ensure high quality service delivery for the citizens and officials of the communities I have worked for. I look forward to participating in the selection process and to a personal interview.

Thank you very much for your consideration. Feel free to call me at (508) 863-0220 or [wdrothjr@yahoo.com](mailto:wdrothjr@yahoo.com) should you require additional information.

Sincerely,



William D. Roth, Jr., AICP

2

**William D. Roth, Jr., AICP**

113 Laurel Street  
Fairhaven, MA 02719  
(508) 863-0220 (cell) / (508) 993-3613 (home)  
wdrothjr@yahoo.com

**OBJECTIVE**

The position of: Planning Director with the City of Fall River.

**EDUCATION**

<b>Bachelor of Landscape Architecture</b>	<b>Graduated March 1990</b>
University of Georgia, Athens	
University of Georgia Studies Abroad Program, Cortona, Italy	Summer 1989

**PROFESSIONAL EXPERIENCE**

<b>Town of Fairhaven</b>	<b>Fairhaven, MA</b>
<b>Planning and Economic Development Director</b>	<b>May 2001 to Present</b>

- Responsible for coordinating Fairhaven's planning and economic development efforts and implementation of Fairhaven's Master Plan, Open Space Plan and Economic Development Strategy.
- Work with State, Regional and neighboring local officials on public policy and projects of regional significance.
- Board of Selectmen's representative on the numerous State, Regional, and local Boards and Commissions.
- Manage Special Projects, including construction projects, as assigned by the Board of Selectmen.
- On the Town's budget team under the Executive Secretary and Capital Planning Committee.
- Manage the Department's Budget and Supervise the Administrative Assistant and Intern. Conduct performance evaluations; perform hiring and other supervision duties.
- Review residential and commercial development plans and draft Board decisions. Provide technical assistance to Town Boards on zoning, long range planning and applications. Work with other permitting Boards/Departments and developers to coordinate review of projects.
- Prepare grant applications and administer grant funded projects totaling approx. \$29 Million, including the creation of the Town's Community Development Block Program (CDBG), 2006 to present, total CDBG funding awards of \$8.7 Million.
- Consultant Selection and Coordination including writing RFP's, reviewing proposals, conducting interviews, hiring and administering contracts.
- Provide staff support to the Town's Planning Board, Community Preservation Committee, Bikeway Committee, Open Space and Recreation Plan Update Committee and Economic Development Committee.
- Prepared numerous zoning amendments, prepared the 2009 Open Space and Recreation Plan and coordinating the current 2016 update; rewrote Fairhaven's Subdivision Regulations; participated in two Harbor Master Plans 2002 and 2010; coordinated with UMass Dartmouth on a Business and Tourism Study, currently working on the Master Plan update and Hazard Mitigation Planning Grant.

<b>City of Beaverton</b>	<b>Beaverton, OR</b>
<b>Senior Planner</b>	<b>April 1996 to April 2001</b>

- Coordinated the land use review process pursuant to the Beaverton Code. This included review and preparation of staff reports for land use applications (administrative, quasi-judicial and legislative), coordination with other agencies, the public and other City Departments.
- Presented projects at public hearings to the Planning Commission, Board of Design Review, Neighborhood Associations and City Council.
- Assisted in Code review and development of the Development Code and Comprehensive Plan.

- Supervised the Assistant Planners and Planning Technicians – answer questions on Code interpretation, conduct performance evaluations, perform hiring and other supervision duties.
- Functioned as the middle management person concerned with the day to day operation of the division.

**Clark County, Department of Community Development  
Planner I, Site Plan Review**

**Clark County, WA  
January 1995 to April 1996**

- Project Planner for the Commercial Site Plan Review process.
- Processed and reviewed Partitions, Subdivisions and Conditional Use Permits.
- Coordinated the review process with the public, other County Departments and other agencies.
- Presented at public hearings to the Hearings Examiner, Planning Commission and the Board of County Commissioners.
- Assisted in Code review and development of the Zoning Code and implementation of the State's Growth Management Act.

**Clark County, Department of Community Development  
Planner Technician II**

**Clark County, WA  
January 1994 to January 1995**

- Staffed Public Information Counter – answered questions about the zoning code, development review process and Growth Management Act.
- Reviewed, processed and recorded Final Plats for Partitions and Subdivisions.
- Reviewed Administrative Land Use Applications, which included sign permits, lot line adjustments, legal lot determinations and completeness review.
- General Planning support.

**Town of Mount Pleasant, Planning and Development Department  
Planner II, Urban Development**

**Mount Pleasant, SC  
October 1990 to January 1994**

- Coordinated Commercial Site Plan Review and inspection.
- Rewrote the Landscape Design and Tree Preservation Ordinances.
- Assisted with the Town's Land Use and Recreation Master Plan updates.
- Staffed the Zoning Board of Adjustment, Tree Commission and Commercial Corridor Design Review Board.
- Public Presentations to the various Town Boards, Commissions, Neighborhood Associations and Town Council.
- Created the Town's first Computer Mapping System.
- Development and administration of grants, which included Federal ISTEA and SBA, and MPO and SCDOT road beautification.
- Design, layout, consultant coordination and construction administration for various Town Facilities, including a softball recreation complex, new fire station, community center, new Town Hall and other public works projects.

**PROFESSIONAL AFFILIATIONS:**

- American Planning Association, Member
- American Institute of Certified Planners, Member
- Massachusetts Association of Planning Directors (President 2010, 2011; Vice-President 2008, 2009)
- SRPEDD, Joint Transportation Planning Group (Member 2001-Present, Vice-Chairman 2007-Present)
- Commuter Rail Growth Management Task Force (2004-Present)
- SRPEDD Commissioner (2011- Present; Vice-Chairman 2013-2014; Commissioner of the Year 2012)
- Notary Public, Commonwealth of Massachusetts

**VOLUNTEER ACTIVITIES:**

- New Bedford YMCA, Branch Board Member
- Southcoast YMCA, Member, Board of Directors

Reference List:

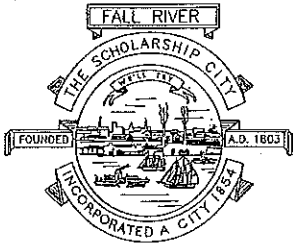
Jeff Osuch  
Town of Fairhaven, Executive Secretary (Retired)  
9 Sunset Beach Road  
Fairhaven, MA 02719  
osuch1@aol.com  
(774) 286-0041 (cell)

Alan Slavin  
Board of Selectmen, Wareham  
36 Oak Street  
Wareham, MA 02571  
[aslavin@wareham-ma.gov](mailto:aslavin@wareham-ma.gov)  
(774) 766-0003 (cell)

Marc Deshaies, Esq. (former Town Council)  
Law Office of Marc R. Deshaies, P.C.  
115 Orchard Street  
New Bedford, MA 02740  
[MARC@MARCDESHAIESLAW.COM](mailto:MARC@MARCDESHAIESLAW.COM)  

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(508) 993-2300 (office)  
(774) 226-0951 (cell)



**City of Fall River**  
**Massachusetts**  
Office of the Mayor

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2018 FEB -1 P 4: 04

CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

**JASIEL F. CORREIA II**  
Mayor

February 1, 2018

Honorable City Council  
One Government Center  
Fall River, MA 02722

Councilors:

In accordance with local Ordinance Section 50-73, I am forwarding for your approval the duly executed employment contract between the City of Fall River and Madeline Coelho, Director of Human Resources. This contract has been amended from the previous contract with only one substantive change. A CPI index has been inserted and shall take effect only in the event that the base wage for all managerial staff is not otherwise adjusted by virtue of a negotiated increase in wages for employees of AFSCME Local 3177.

Mrs. Coelho continues work diligently and effectively in her role as the City's Human Resources Director. I am recommending approval of this contract and your concurrence is respectfully requested.

Regards,

Jasiel F. Correia II  
Mayor

City of Fall River, *In City Council*

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ORDERED, that the employment agreement between the City of Fall River and the Director of Human Resources is hereby approved in the form attached hereto pursuant to Section 50-73 of the Revised Ordinances of the City of Fall River.

## EMPLOYMENT AGREEMENT

This employment agreement is made by and between the City of Fall River, a municipal corporation, One Government Center, Fall River, MA 02722 (hereinafter called the "City" and Madeline Coelho, of Fall River (hereinafter referred to as the EMPLOYEE")

In consideration of the mutual promises and agreements herein contained, the City hires and employs the EMPLOYEE and the EMPLOYEE agrees to work for and enter into the services of the City in accordance with the following terms hereby agreed upon.

### DUTIES

The EMPLOYEE shall work as Director of Human Resources, as that term is defined in "Section 50-72 of the Code of Ordinances of the City of Fall River; under the supervision and direction of the Mayor and pursuant of authority set forth in City Ordinance § 50-75. The director of Human Resources shall perform any and all duties as outlined in City Ordinance § 50-75 and any and all duties that may be assigned to her by the Mayor or his designee, including by not limited to, the following:

To act as Director of Human Resources and direct its daily operations.

- A. To act as Director of Human Resources and direct its daily operations;
- B. To discharge those duties required of the Director of Human Resources prescribed by applicable ordinances, statues, and executive orders.
- C. To serve, at the Mayor's discretion, as the Mayor's designee in employee contract negotiations.
- D. To consult with, inform, and seek the advice of senior city management officials and to coordinate with those officials, the city's position within the collective bargaining process.
- E. To monitor the operation of the employee grievance process and serve as the final step, within the municipal structure, in such process.
- F. To develop and maintain uniform personnel policies, including a consistent system of position descriptions, classifications, and accompanying compensation levels for all city employees, including those employer under state and federal programs, subject to the approval of the Mayor and the City Council to the extent required by law.
- G. To maintain personnel records keeping system for all City employees (excluding Police, Fire and School departments).
- H. Conducts the recruiting process for City employees;
- I. To consult with and inform department heads and city officials on all aspects of personnel, labor relations, and Civil Service regulations and procedures.
- J. To advise the Mayor in the development of recruitment procedures for management level employees, and to recommend annually to the Mayor the compensation levels and fringe benefits for all city employees not covered under collective bargaining agreements.
- K. To serve as the Affirmative Action Officer of the City and annually update the Affirmative Action Plan.
- L. Monitors the performance evaluation process for AFSCME, LAW (Labor Advantage for Workers) and management employees;

- M. To assist the Corporation Counsel's Office in any matter regarding questions pertaining to Personnel, such assistance shall include attendance at any hearings, trials, or meetings as the Corporation Counsel's Office may require.
- N. To conduct periodic studies of city personnel practices including studies of compensation levels and fringe benefits, and studies of the utilization and disposition of the municipal work force.
- O. To serve as the Sexual Harassment Officer of the city and to periodically update the City's Sexual Harassment Policy.
- P. To monitor the enforcement of and periodic update of all other City policies relating personnel and training.
- Q. To perform all duties set out in Chapter 50 of the City Ordinances.
- R. To undertake such other duties as may be required by the Mayor or his designee.

PERFORMANCE

The EMPLOYEE shall devote sufficient time, skill and attention to her employment as Director of Human Resources and shall perform her duties in an efficient, trustworthy, and professional manner, adhering strictly to the City policies, and shall at all times act in the best interest of the City.

PERFORMANCE EVALUATION

The EMPLOYEE'S performance may be reviewed and evaluated by the Mayor or his designee via a written evaluation instrument during the term of this AGREEMENT for the purpose of evaluating the overall effectiveness of the EMPLOYEE in her position.

COMPENSATION AND BENEFITS

The City agrees to pay EMPLOYEE an annual base salary of ninety thousand nine hundred and ninety three dollars and thirty seven cents (\$90,993.37) payable at the time and manner as other employees of the City of Fall River. Said salary shall become effective commencing January 26, 2018. Any increases or raised shall be negotiated between EMPLOYEE and the Mayor. The base salary shall be adjusted each year of the duration of this contract according to the CPI-U index, or if other employees receive increases in any other form or manner.

The EMPLOYEE shall be entitled to the following benefits:

- A. Health and Dental Insurance;
- B. Retirement Benefits;
- C. Life Insurance;
- D. Voluntary Deferred Compensation;
- E. Sick leave shall be used and paid in accordance with City Ordinance §§50-121 to 50-170;
- F. Holidays and bereavement leave in accordance with AFSCME agreement;
- G. Personal days in accordance with City Ordinance §50-192; and
- H. Vacation, five weeks per calendar year during the life of the contract. The time for such vacation in each year shall be reasonably approved by the Mayor.



TERM

This employment agreement shall be for the period of January 26, 2018 to January 26, 2020 and may be renewed by mutual agreement of the parties. The city may terminated this employment agreement during its term for just cause by providing employee with written notice of said intent no less than sixty days (60) prior to the effective date of such termination. Employee may terminate this employment agreement during its term for any reason by providing employer with written notice of said intent no less than (30) days prior to the effective date of resignation. Upon termination/resignation or expiration of this Agreement for any reason, EMPLOYEES shall receive for any unused vacation, personal time and sick time.

RENEWAL

The Mayor or his designee shall provide the employee in writing a 90 day notice of intent to renew.

NON ASSIGNMENT

The Director of Human Resources shall not assign this contract or any of the rights duties herein, without the prior written consent of the City.

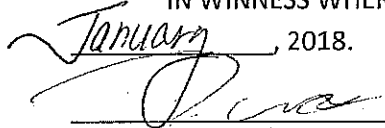
ENTIRE AGREEMENT/AMENDMENT

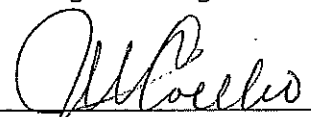
This instrument contains the entire agreement between the parties hereto with respect to the subject matter hereof and may be changed or modified only by written instruments duly executed by both parties. Upon commencement of this employment agreement, all prior agreements shall terminate, and said employment agreement shall control, bind and inure the parties hereto.

MASSACHUSETTS LAW

This agreement shall be construed and interpreted in accordance with the laws of the Commonwealth of Massachusetts. A determination by a court of competent jurisdiction that any porting of this agreement is invalid shall not hereby render any other part thereof invalid.

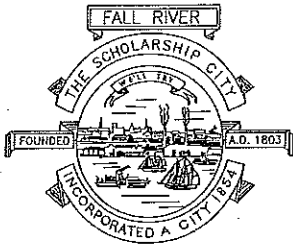
IN WINNESS WHEREOF, the parties have signed this agreement this 29<sup>th</sup> day of January, 2018.

  
\_\_\_\_\_  
Jasiel Correia II, Mayor Dated:

 1/29/18  
\_\_\_\_\_  
Madeline S. Coelho, Human Resources Director Dated:

Approved as to form and manner of execution

  
\_\_\_\_\_  
Joseph Macy, Corporation Counsel . Dated: 1/29/18



**City of Fall River**  
**Massachusetts**  
Office of the Mayor

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2018 FEB -1 P 4: 01

CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

**JASIEL F. CORREIA II**  
Mayor

February 1, 2018

Honorable City Council  
One Government Center  
Fall River, MA 02722

Councilors:

As part of our ongoing efforts to automate our Code Enforcement activities, we have begun implementation of a MUNIS based E-Permitting Software. This new software will allow for on-line permit applications and will fully integrate with our MUNIS financial reporting. We are also proceeding to automate our vacant building registration and fee collection systems using MUNIS General Billing.

Implementing these new systems efficiently requires a staff re-alignment within the Code Enforcement Division. We are submitting for your review and approval, the creation of a new position within Code Enforcement. The establishment of an Administrative Assistant, non-union position, will facilitate the training and monitoring of these new programs. The enclosed job description also addresses additional responsibilities designed to assist the Inspector of Buildings in managing a rapidly growing volume of work within this Department.

This new position will be an upgrade to an existing, clerical position and will not result in a new hiring. We look forward to discussing the proposed salary and job description once the matter is before the Ordinance Committee.

Mayor Jasiel F. Correia II  
Mayor

## Administrative Assistant/Code Enforcement

### JOB DESCRIPTION:

Under the general supervision of the Director for Inspectional Services as delegated by the Mayor to the City Administrator, to the Director of Community Services, to perform a variety of responsible and highly complex clerical functions.

### ESSENTIAL FUNCTIONS:

Work involves providing timely and efficient service to the people of the City for a variety of responsible and highly complex clerical functions and department operational functions of Inspectional Services, including supervising clerks of a lesser grade; to be responsible for conformance to city and state codes and standards of all work performed under his/her direction and to conform to policies and directives promulgated by the Director of Inspectional Services; to coordinate the work for which she/he is responsible with the work of other coworkers; this work is subject to periodic review by the Director of Inspectional Services; this work is performed with considerable latitude in independent judgement and decision-making; performs related work as assigned by the Director of Inspectional Services. These job responsibilities include the Building, Electrical, Plumbing/Gas, Weights/Measures, Food/Milk, Environmental, Sanitation and Minimum Housing departments.

### PRIMARY DUTIES:

#### *E-Permitting*

- E-Permitting: gather all information for initial set up of new E-Permitting system; work with IT department and Munis (in person and conference calls) to set up pertinent permitting information, attend all training sessions for permitting system, developed use groups, billing codes, zoning, payments, inspections/re-inspections; gain a clear understanding of how the system works to be able to train and troubleshoot department staff, identify potential problems with the program in order to prevent future issues.

#### *Budget*

- Budget Preparation: review all inspector needs, conferences, memberships and supplies to project expenses for new fiscal year budget; project revenues/expenses; prepare all necessary budget documents; complete budget packet given by the Administration; revise budget revenues/expenses as necessary; review proposed budget with the Director of Inspectional Services for final approval.

**Munis**

- Munis: billing vacant properties along with board ups and clean ups; create requisitions for bills, office needs, and inspector memberships; employee reimbursements for conferences, seminars, mileage; liquidate all purchase orders; create bill schedules, adjust invoices as needed; reconcile all billing questions; analyze year to date budget reports for all Inspectional Services Accounts.
- Assumes full range of responsibility for inputting the invoices and liens into Munis (general billing) for the demolition/board up revolving account and the vacant lot revolving account along with inquiries (payoff totals) pertaining to these invoices.

**Office Management**

- Train new employees in Geo and Assesspro
- Public Information Requests: receive public inquiries either directly or through the City Clerk, answer the request or assign to proper inspector, track request to be sure 10 day deadline is met, follow up with City Clerk.
- Communicate with fire/police for Inspector response to accidents, fires, or unhealthy conditions; locate owners name and phone number for Inspectors.
- ordering supplies; complete and record all necessary paperwork for new employees, create and mail clean up letters to homeowners, track the 10 day allowable response time, gather contractor quotes for each job; assign as needed;

**ADDITIONAL DUTIES:**

- Prepares forms/letters pertaining to abandoned building (board up/demolition) and vacant lot (clean up) accounts/programs including the following: Certified notice to owners, Constable Services, Emergency Waiver (State requiring (board up/demolition) and vacant lot (clean up) accounts/programs including the following: Certified notice to owners, Constable Services, Emergency Waiver (State required), preparation of advertisement for bids/contracts, recording/release of liens with the Registry of Deeds, billing owners for clean ups and/or board ups. Keep track of board ups/ clean ups to assure timely payment to contractor for the work performed
- Payroll: Keep accurate records of attendance; review and record all overtime; initiate invoices requesting reimbursements from contractors requesting after hours inspections; prepare budget transfers for overtime used in snow removal; verify leave request forms and confirm that the department has adequate personnel coverage; calculate payroll and complete payroll report; complete monthly worksheets for each employee of leave used/unused; create and maintain leave files for each employee.
- Responsible for the vacant properties: registration, invoicing, file creation, verifying proof of residence, monitor payments from owners/ banks, check assesspro frequently for property sales/transfers, maintain up to date spreadsheet

- Responsible for the preparation of state mandated certificates, zoning letters, denial forms permitted use, certificates of occupancy, cease & desist, etc.
- Assign/cancel/change Certificate of Inspection numbers – keep spreadsheet up to date, works closely with the fire department to be sure inspections are complete and approved for issue.
- Assist in the entering and printing of building, electrical and plumbing/gas permits in GEOTMS permitting program.
- Assists in filing and the upkeep of folders
- Other general clerical duties: create letter head for each department; answer phones, attend to counter, answer inquiries from other departments; respond to public complaints, problem resolution.
- All other duties as assigned by supervisor

**MINIMUM QUALIFICATIONS**

Ability to establish and maintain effective and harmonious working relationships with other city employees; a positive “can-do” attitude; ability to observe safety precautions and to direct subordinates to do the same; willingness to work overtime hours when required; ability to perform responsible highly complex clerical work with considerable latitude for independent judgement and under general supervision; computer literacy; highly developed interpersonal skills; general knowledge of licensing procedures under Commonwealth statues and city ordinances.

**EDUCATION AND EXPERIENCE**

Bachelor’s Degree in an area with leadership or interpersonal relationships would be a plus. Three years experience in related work with one year experience in a supervisory capacity other combination of experience and training that provide the required knowledge, abilities and skills will be considered.



City of Fall River  
Massachusetts  
Office of the Mayor

5

RECEIVED

JASIEL F. CORREIA II  
Mayor

2018 FEB -1 P 4:04

CATHY ANN VIVEIROS  
City Administrator

CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

February 1, 2018

Honorable City Council  
One Government Center  
Fall River, MA 02722

Councilors:

In reviewing the ballot question requirements pertaining to Proposition 2 ½ in MGL, it is very clear that the question regarding debt exclusion, as it appears on the ballot, cannot include a Summary. The Order approved by the City Council at the January 23, 2017 meeting included the word Summary but did not include any corresponding summary language.

In order to assure that the Order correctly and completely conforms to MGL for Proposition 2 ½, I am requesting the Council to approve the amended Order included herein. This Order includes the same ballot question language but does not include any reference to a Summary. Your approval of this amended Order is respectfully requested.

  
Cathy Ann Viveiros  
City Administrator

# City of Fall River, *In City Council*

5

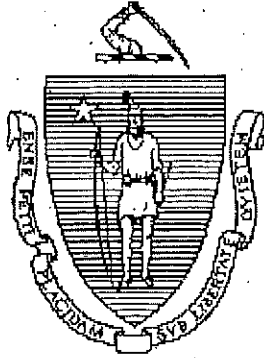
An ORDER, Allowing the City of Fall River to Place a Ballot Question on the March 6, 2018 Fall River Election Ballot

The Board of Elections shall place on the official ballot for the Fall River election to be held on March 6, 2018 in the City of Fall River the following question:

## **BALLOT QUESTION**

**Shall the City of Fall River be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amounts required to pay for the bonds issued in order to build a new B.M.C. Durfee High School of Fall River?**

\_\_\_\_\_ Yes \_\_\_\_\_ No



# LOCAL BALLOT QUESTIONS

**William Francis Galvin**  
**Secretary of the Commonwealth**  
Elections Division  
One Ashburton Place, Room 1705  
Boston, MA 02108  
617-727-2828  
800-462-8683  
[www.sec.state.ma.us/e/elections](http://www.sec.state.ma.us/e/elections)  
[elections@sec.state.ma.us](mailto:elections@sec.state.ma.us)

Revised 2017.



5

**Capital Outlay**

A capital outlay exemption requires a two-thirds vote of the selectmen or city council to be placed on the ballot. G.L. c. 51, § 21C(i ½).

Any question submitted to the voters under subsection (i ½) must be worded as follows:

“Shall the (city/town) of \_\_\_\_\_ be allowed to assess an additional \$ \_\_\_\_\_ in real estate and personal property taxes for the purposes of (state the purpose(s) for which the monies from this assessment will be used) for the fiscal year beginning July first, \_\_\_\_\_?”

**Bond Payments**

An exemption for bond payments requires a two-thirds vote of the selectmen or city council to be placed on the ballot. G.L. c. 51, § 21C(k).

Any question submitted to the voters under subsection (k) must be worded as follows:

“Shall the (city/town) of \_\_\_\_\_ be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to (state the purpose or purposes for which the monies from the local issue will be used)?”

**Information on the Ballot**

Proposition 2 ½ questions must appear on the ballot in the format required by law. Where required, the selectmen or city council must insert certain relevant information, such as the city or town name, the year that the fiscal year begins, the amount of money involved, and the purpose of the money. No other information may be added to the ballot question. Please note that summaries and statements explaining what a “yes” vote or a “no” vote would mean are not allowed to be appear on the ballot for Prop 2 ½ questions.<sup>1</sup>

**Elections**

Proposition 2 ½ questions may appear on regular municipal election ballots, special municipal election ballots, and biennial state election ballots. In order for any ballot question to be printed on a local election ballot, it must have been voted on by the selectmen or city council and the language of the question must have been submitted to the local election official no later than the 35<sup>th</sup> day before the election. G.L. c. 54, § 42C.

Municipalities may opt to add Proposition 2 ½ questions to their biennial state election ballots. No more than three such questions may be added to the state election ballot in any city or town. In order to have any such question appear on the state election ballot, the selectmen or city council must vote to do so. A certified copy of the vote taken, along with the language of the ballot question or questions must be received by the Elections Division no later than 5:00 p.m. on the first Wednesday in August of the year in which the state election is to be held. G.L. c. 59, § 21C(i).

<sup>1</sup> Certain additional information can be provided but only if a municipality has accepted the provisions of section 18B of chapter 53 of the General Laws or has a special act of the Legislature authorizing additional information.

Ballot questions may not be added to primary ballots, preliminary ballots, or special state election ballots. A municipality may opt to hold a special election concurrent with a special state election, in order to save on the cost of holding a separate election. This is commonly referred to as a "dual election." Dual elections require separate check-in and check-out lists, as well as separate ballots and warrants but can share ballot boxes.

### **III. COMMUNITY PRESERVATION ACT**

The Community Preservation Act (CPA) allows cities and towns that accept certain provisions of the Act to create a special Community Preservation Fund by assessing a surcharge on annual real estate taxes, and to appropriate money in that fund for open space, historic resources, and affordable housing purposes.

#### **Methods of Approval**

There are two methods for accepting the CPA. The first method requires approval of both the selectmen or city council and the voters. The alternative method is through the use of a local ballot question petition to present the question directly to the voters. G.L. c. 44B, § 3(a),(h).

#### **Legislative Body Action**

The first method of approval requires that a majority of the board of selectmen or city council first approve a specific proposal to present to the voters. The legislative body must vote to accept sections 3 through 7 of chapter 44B of the General Laws and approve the amount of the surcharge. The approved surcharge cannot exceed three percent (3%). G.L. c. 44B, § 3(b).

The selectmen or city council may include certain surcharge exemptions in the proposal to be presented to the voters. After sections 3-7 have been accepted and a surcharge plan has been adopted, a ballot question to approve the acceptance must be placed before the voters at the next regularly scheduled municipal or state election.

If the next regularly scheduled election is a municipal election, the selectmen or city council must provide the text of the ballot question and summary as prepared by the municipal attorney to the local election official no later than the 35<sup>th</sup> day before the election. If the next election is a state election, the Elections Division must receive at least 60 days written notice to place the question on the ballot for that municipality.

#### **Petitions**

If the board of selectmen or city council does not accept the CPA by the 90<sup>th</sup> day before a regular municipal election or 120 days before a biennial state election, voters may petition to place the question directly on the ballot. G.L. c. 44B, § 3(h).

Under this procedure, the voters of the city or town may file a ballot question petition to have a question seeking acceptance of the act, approval of a specific surcharge percentage, and approval of any allowable exemptions to be placed on the ballot. The petition form itself must include the surcharge percentage and any exemptions, if any, proposed for approval.

# CITY OF FALL RIVER

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To the City Council

Councillors:

The Committee on Regulations, at a meeting held on January 23, 2018, voted unanimously to recommend that the accompanying order be granted leave to withdraw.

  
Clerk of Committees

City of Fall River, *In City Council*

7

ORDERED, that the following applications for 2017 Taxicab Drivers not approved by the Police Chief be referred to a Committee of the City Council:

Nijo Burton

Nicholas Hotte

George Webb

CITY OF FALL RIVER  
IN CITY COUNCIL  
APR 25 2017

*Referred to the Committee  
on Regulations*

8

# CITY OF FALL RIVER

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To the City Council

Councillors:

The Committee on Public Works and Transportation, at a meeting held on January 29, 2018,  
voted unanimously to recommend that the accompanying resolution be granted leave to withdraw.

*William A. Taylor*  
Clerk of Committees

City of Fall River, *In City Council*

8

(Councilor Raymond A. Mitchell)

WHEREAS, a guardrail was recently removed from the dead end of Stowe Street, and

WHEREAS, this guardrail was installed years ago to assist residents on the dead end street with parking, and

WHEREAS, the City Council unanimously adopted an order on August 16, 2011 that was approved by the Mayor on August 23, 2011 to install this guardrail, and

WHEREAS, the new owner of 176 Langley Street purchased the property knowing that there was no access from Stowe Street, now therefore

BE IT RESOLVED, that the Committee on Public Works and Transportation meet with the City Engineer, Corporation Counsel and residents of this area to discuss reinstalling the guardrail.

In City Council, October 10, 2017  
Adopted

A true copy. Attest:

*Alison M. Bouchard*

City Clerk

10-23-17 Tabled

(Councilor Derek Viveiros)

WHEREAS, the City of Fall River currently has a Capital Improvement Plan including several projects, and

WHEREAS, there is potential for a new B.M.C. Durfee High School of Fall River, and

WHEREAS, the investments made financially and physically should be protected and maintained, now therefore

BE IT RESOLVED, that the Director of Buildings and Grounds and members of the Finance Team be invited to a future meeting of the Committee on Finance to discuss current and future maintenance plans.



RECEIVED

2018 JAN 19 A 10:13

City of Fall River  
Notice of Claim

E-MAIL  
DARO 912@JAHON.COM

CITY CLERK 18-09

1. Claimant's name: FALL RIVER, MA DAVID ROCNA
2. Claimant's complete address: 42 KENSINGTON COURT, SWANSEA MA
3. Telephone number: Home: 774.644.2420 Work: 508.542.0876 02777
4. Nature of claim: (e.g., auto accident, slip and fall on public way or property damage):  
PROPERTY DAMAGE CAUSED BY HITTING POT HOLE
5. Date and time of accident: 1/12/18 6:40PM Amount of damages claimed: \$ 888.09
6. Exact location of the incident: (include as much detail as possible):  
NORTH MAIN ST. FR, 75-100 yds SOUTH RT 19 S ON RAMP.
7. Circumstances of the incident: (attach additional pages if necessary):  
1-12-18 6:40 PM, DRIVING NORTH ON NORTH MAIN ST, HEADING TO RT 19 SOUTH ON RAMP. PROX 75-100<sup>yds</sup> BEFORE RAMP. HIT POT HOLE, (PICTURES ATTACHED), BLOWING OUT RIGHT FRONT TIRE AND RIGHT REAR TIRE. HEAVY WIND BLOW N FROM WEST. WINDY CONDITIONS.
8. Have you submitted a claim to any insurance company for damages arising from this incident? If so, name and address of insurance company:  Yes  No

Be sure to attach the original of any bills issued or any written estimates of repair or replacement costs. (Any documents that you provide will become the property of the City of Fall River; therefore, please retain copies of any such documents for your files.) Attach any other information you believe will be helpful in the processing of your claim (for example, names and addresses of any witnesses, written medical records if personal injury was sustained).

I swear that the facts stated above are true to the best of my knowledge.

Date: 1-17-2018

Claimant's signature: [Signature]

WHEN TO FILE: If your claim is based on a defect in a public way, you must file within 30 days of the incident. If your claim is based on the negligence or wrongful act or omission of the City or its employees, you must file within two years of the incident. PLEASE KEEP A COPY OF THIS FORM FOR YOUR RECORDS.

Return this from to : City Clerk, 2<sup>nd</sup> Fl., One Government Center, Fall River, MA 02722

You should consult with your own attorney in preparing this claim form to understand your legal rights. The Office of the Corporation Counsel is unable to provide legal assistance to private citizens.

For official use only:	
Copies forwarded to: <input type="checkbox"/> City Clerk <input checked="" type="checkbox"/> Law <input checked="" type="checkbox"/> City Council <input type="checkbox"/> City Administrator <input type="checkbox"/> DPW	Date: <u>JAN 19 2018</u>

\* AAA WAS CONTACTED THAT NIGHT, VEHICLE WAS TOWED FROM IN FRONT OF 2579 NORTH MAIN ST, TO VITI WELCHER, TIVERTON RI.





15

RECEIVED

City of Fall River  
Notice of Claim

2018 JAN 19 P 4:55  
CITY CLERK 18-10  
FALL RIVER, MA

1. Claimant's name: TYLER ARDUDA
2. Claimant's complete address: 34 BUFFINGTON
3. Telephone number: Home: 508 6852290 Work: 508 6770401 EXT 230
4. Nature of claim: (e.g., auto accident, slip and fall on public way or property damage):  
AUTO ACCIDENT
5. Date and time of accident: 1/17/18 7:25am Amount of damages claimed: \$ \_\_\_\_\_
6. Exact location of the incident: (include as much detail as possible):  
309-333 AIRPORT ROAD FALL RIVER, MA 02720
7. Circumstances of the incident: (attach additional pages if necessary):  
WAS DRIVING MY VEHICLE AND I RAN OVER A POT HOLE CAUSING DAMAGES TO MY VEHICLE. WEATHER CONDITIONS WAS SNOWING.
8. Have you submitted a claim to any insurance company for damages arising from this incident? If so, name and address of insurance company:  Yes  No  
ARBELLA (BEARINGSTAR INS) 375 AIRPORT RD FALL RIVER, MA 02720

Be sure to attach the original of any bills issued or any written estimates of repair or replacement costs. (Any documents that you provide will become the property of the City of Fall River; therefore, please retain copies of any such documents for your files.) Attach any other information you believe will be helpful in the processing of your claim (for example, names and addresses of any witnesses, written medical records if personal injury was sustained).

I swear that the facts stated above are true to the best of my knowledge.

Date: 1/19/18 Claimant's signature: Tyler Arduda

WHEN TO FILE: If your claim is based on a defect in a public way, you must file within 30 days of the incident. If your claim is based on the negligence or wrongful act or omission of the City or its employees, you must file within two years of the incident. PLEASE KEEP A COPY OF THIS FORM FOR YOUR RECORDS.

Return this from to : City Clerk, 2<sup>nd</sup> Fl., One Government Center, Fall River, MA 02722

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For official use only:	
Copies forwarded to: <input checked="" type="checkbox"/> City Clerk <input checked="" type="checkbox"/> Law <input type="checkbox"/> City Council <input type="checkbox"/> City Administrator <input type="checkbox"/> <u>DCM</u>	Date: <u>JAN 19 2018</u>



15

RECEIVED

City of Fall River  
Notice of Claim

2018 JAN 22 A 9:30

CITY CLERK 18-11  
FALL RIVER, MA

1. Claimant's name: David Rebello
  2. Claimant's complete address: 65 Compos st Somerset MA 02726
  3. Telephone number: Home: 508-673-8724 Work: 774-644-3072
  4. Nature of claim: (e.g., auto accident, slip and fall on public way or property damage):  
PROPERTY DAMAGE POT HOLE 2 TIRES
  5. Date and time of accident: 1/19/18 10:30 AM Amount of damages claimed: \$ 403.00
  6. Exact location of the incident: (include as much detail as possible):  
JUST EAST OF ~~BROAD~~ BROADWAY ON Middle
  7. Circumstances of the incident: (attach additional pages if necessary):  
LARGE pot hole
8. Have you submitted a claim to any insurance company for damages arising from this incident? If so, name and address of insurance company:  Yes  No

Be sure to attach the original of any bills issued or any written estimates of repair or replacement costs. (Any documents that you provide will become the property of the City of Fall River; therefore, please retain copies of any such documents for your files.) Attach any other information you believe will be helpful in the processing of your claim (for example, names and addresses of any witnesses, written medical records if personal injury was sustained).

I swear that the facts stated above are true to the best of my knowledge.

Date: 1/22/18

Claimant's signature: [Signature]

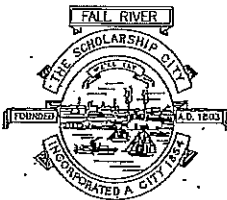
WHEN TO FILE: If your claim is based on a defect in a public way, you must file within 30 days of the incident. If your claim is based on the negligence or wrongful act or omission of the City or its employees, you must file within two years of the incident. PLEASE KEEP A COPY OF THIS FORM FOR YOUR RECORDS.

**Return this from to : City Clerk, 2<sup>nd</sup> Fl., One Government Center, Fall River, MA 02722**

You should consult with your own attorney in preparing this claim form to understand your legal rights. The Office of the Corporation Counsel is unable to provide legal assistance to private citizens.

For official use only:

Copies forwarded to:  City Clerk  Law  City Council  City Administrator  DPW Date: 1/22/18



Council  
15

RECEIVED

City of Fall River  
Notice of Claim

2018 JAN 24 A 9:09

CITY CLERK 18-12  
FALL RIVER, MA

1. Claimant's name: Steven Bettencourt
2. Claimant's complete address: 114 Warren Street
3. Telephone number: Home: 774-319-3174 Work: \_\_\_\_\_
4. Nature of claim: (e.g., auto accident, slip and fall on public way or property damage):  
\_\_\_\_\_
5. Date and time of accident: 01-23-18 Amount of damages claimed: \$ 1000.00
6. Exact location of the incident: (include as much detail as possible):  
\_\_\_\_\_
7. Circumstances of the incident: (attach additional pages if necessary):  
I was going home I did not see the part hole I couldn't see it had weather they should have a barrel in the part hole
8. Have you submitted a claim to any insurance company for damages arising from this incident? If so, name and address of insurance company:  Yes  No

Be sure to attach the original of any bills issued or any written estimates of repair or replacement costs. (Any documents that you provide will become the property of the City of Fall River; therefore, please retain copies of any such documents for your files.) Attach any other information you believe will be helpful in the processing of your claim (for example, names and addresses of any witnesses, written medical records if personal injury was sustained).

I swear that the facts stated above are true to the best of my knowledge:

Date: 1-24-18

Claimant's signature: Steven Bettencourt

WHEN TO FILE: If your claim is based on a defect in a public way, you must file within 30 days of the incident. If your claim is based on the negligence or wrongful act or omission of the City or its employees, you must file within two years of the incident. PLEASE KEEP A COPY OF THIS FORM FOR YOUR RECORDS.

Return this from to : City Clerk, 2<sup>nd</sup> Fl., One Government Center, Fall River, MA 02722

You should consult with your own attorney in preparing this claim form to understand your legal rights. The Office of the Corporation Counsel is unable to provide legal assistance to private citizens.

For official use only:	
Copies forwarded to: <input checked="" type="checkbox"/> City Clerk <input checked="" type="checkbox"/> Law <input checked="" type="checkbox"/> City Council <input type="checkbox"/> City Administrator <input checked="" type="checkbox"/> DCM	Date: <u>JAN 24 2018</u>



City of Fall River  
Notice of Claim

RECEIVED

council 15

2018 JAN 26 A 9:57

#18-13  
CITY CLERK  
FALL RIVER, MA

1. Claimant's name: Shelli Pereira
2. Claimant's complete address: 10 No Ogden St Fall River
3. Telephone number: Home: 978-965-8266 Work: \_\_\_\_\_
4. Nature of claim: (e.g., auto accident, slip and fall on public way or property damage):  
auto damage
5. Date and time of accident: Jan 7, 2018 Amount of damages claimed: \$ 1,068.21
6. Exact location of the incident: (include as much detail as possible):  
10 No Ogden St
7. Circumstances of the incident: (attach additional pages if necessary):  
see attached
8. Have you submitted a claim to any insurance company for damages arising from this incident? If so, name and address of insurance company:  Yes  No

Be sure to attach the original of any bills issued or any written estimates of repair or replacement costs. (Any documents that you provide will become the property of the City of Fall River; therefore, please retain copies of any such documents for your files.) Attach any other information you believe will be helpful in the processing of your claim (for example, names and addresses of any witnesses, written medical records if personal injury was sustained).

I swear that the facts stated above are true to the best of my knowledge.

Date: 1/22/18

Claimant's signature: Shelli Pereira

WHEN TO FILE: If your claim is based on a defect in a public way, you must file within 30 days of the incident. If your claim is based on the negligence or wrongful act or omission of the City or its employees, you must file within two years of the incident. PLEASE KEEP A COPY OF THIS FORM FOR YOUR RECORDS.

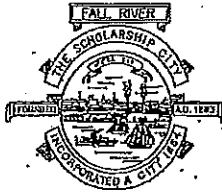
**Return this from to : City Clerk, 2<sup>nd</sup> Fl., One Government Center, Fall River, MA 02722**

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For official use only:

Copies forwarded to:  City Clerk  Law  City Council  City Administrator  DCM

Date: JAN 26 2018



Council 15

RECEIVED

City of Fall River  
Notice of Claim

2018 JAN 26 A 11:55

CITY CLERK 18-14  
FALL RIVER, MA

1. Claimant's name: Geralyn Julian
2. Claimant's complete address: 92 Warren St, Fall River, MA 02721
3. Telephone number: Home: (508) 642-3922 Work: \_\_\_\_\_
4. Nature of claim: (e.g., auto accident, slip and fall on public way or property damage):  
pot hole damage to tire
5. Date and time of accident: 1/8/18 Amount of damages claimed: \$ 45.00
6. Exact location of the incident: (include as much detail as possible):  
intersection Stafford Rd, Brayton Ave
7. Circumstances of the incident: (attach additional pages if necessary):  
I was travelling South on Stafford Rd, through the Brayton Ave intersection, when I hit a pothole. The tire sustained damage to the sidewall and required replacement.
8. Have you submitted a claim to any insurance company for damages arising from this incident? If so, name and address of insurance company:  Yes  No

Be sure to attach the original of any bills issued or any written estimates of repair or replacement costs. (Any documents that you provide will become the property of the City of Fall River; therefore, please retain copies of any such documents for your files.) Attach any other information you believe will be helpful in the processing of your claim (for example, names and addresses of any witnesses, written medical records if personal injury was sustained).

I swear that the facts stated above are true to the best of my knowledge:

Date: 1/22/18

Claimant's signature: Geralyn Julian

WHEN TO FILE: If your claim is based on a defect in a public way, you must file within 30 days of the incident. If your claim is based on the negligence or wrongful act or omission of the City or its employees, you must file within two years of the incident. PLEASE KEEP A COPY OF THIS FORM FOR YOUR RECORDS.

Return this from to : City Clerk, 2<sup>nd</sup> Fl., One Government Center, Fall River, MA 02722

You should consult with your own attorney in preparing this claim form to understand your legal rights. The Office of the Corporation Counsel is unable to provide legal assistance to private citizens.

For official use only:	
Copies forwarded to: <input checked="" type="checkbox"/> City Clerk <input checked="" type="checkbox"/> Law <input checked="" type="checkbox"/> City Council <input type="checkbox"/> City Administrator <input checked="" type="checkbox"/> <u>DCM</u>	Date: <u>JAN 26 2018</u>



15

RECEIVED

City of Fall River  
Notice of Claim

2018 JAN 29 A 9:10

CITY CLERK 18-15  
FALL RIVER, MA

1. Claimant's name: DEREK FERREIRA
2. Claimant's complete address: 39 SALISBURY ST.
3. Telephone number: Home: 508-326-3490 Work: \_\_\_\_\_
4. Nature of claim: (e.g., auto accident, slip and fall on public way or property damage):  
PROPERTY DAMAGE
5. Date and time of accident: 01-03-2018 Amount of damages claimed: \$ \$4,000.00
6. Exact location of the incident: (include as much detail as possible):  
DIRECTLY IN FRONT OF DRIVEWAY (SEE ATTACHED PHOTOS)
7. Circumstances of the incident: (attach additional pages if necessary):  
CITY WATER MAIN PIPE BURST CAUSING SURROUNDING AREA TO ERODE AND THIS IMPACTED MY DRIVEWAY & FRONT WALKWAY VISIBLE CRACKS & SINK HOLES WITH ATTACHED PHOTOS YOU CAN CLEARLY SEE DRIVEWAY HAS BEEN UNUSABLE AS OF 01-10-2018
8. Have you submitted a claim to any insurance company for damages arising from this incident? If so, name and address of insurance company:  Yes  No  
DAMAGES ARE NOT COVERED UNDER POLICY (SEE ATTACHED LETTER)

Be sure to attach the original of any bills issued or any written estimates of repair or replacement costs. (Any documents that you provide will become the property of the City of Fall River; therefore, please retain copies of any such documents for your files.) Attach any other information you believe will be helpful in the processing of your claim (for example, names and addresses of any witnesses, written medical records if personal injury was sustained).

I swear that the facts stated above are true to the best of my knowledge:

Date: 01-29-2018

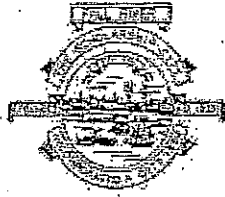
Claimant's signature: [Signature]

WHEN TO FILE: If your claim is based on a defect in a public way, you must file within 30 days of the incident. If your claim is based on the negligence or wrongful act or omission of the City or its employees, you must file within two years of the incident. PLEASE KEEP A COPY OF THIS FORM FOR YOUR RECORDS.

**Return this from to : City Clerk, 2<sup>nd</sup> Fl., One Government Center, Fall River, MA 02722**

You should consult with your own attorney in preparing this claim form to understand your legal rights. The Office of the Corporation Counsel is unable to provide legal assistance to private citizens.

For official use only:	
Copies forwarded to: <input checked="" type="checkbox"/> City Clerk <input checked="" type="checkbox"/> Law <input checked="" type="checkbox"/> City Council <input type="checkbox"/> City Administrator <input checked="" type="checkbox"/> <u>water</u>	Date: <u>1/29/18</u>



RECEIVED

2018 JAN 29 P 2:14

CITY CLERK 18-116  
FALL RIVER, MA

*Council*  
**15**

**City of Fall River  
Notice of Claim**

1. Claimant's name: JOANN WILKINS
2. Claimant's complete address: 102 South Main St Apt 312
3. Telephone number: Home: 508-989-8971 Work: \_\_\_\_\_
4. Nature of claim: (e.g., auto accident, slip and fall on public way or property damage):  
Property damage to my car
5. Date and time of accident: 1-4-18 Amount of damages claimed: \$ UNKNOWN amount need to bring it to a place to get a amount, no estimate yet
6. Exact location of the incident: (include as much detail as possible):  
102 South main st Fall River MA
7. Circumstances of the incident: (attach additional pages if necessary):  
my car was damaged by a plow as it sat there because I ~~was~~ have a cast on my leg and it was never driven. plow date 2-4-18 date of storm. Scratch marks on the hood of my car and a crack in bumper.
8. Have you submitted a claim to any insurance company for damages arising from this incident? If so, name and address of insurance company:  Yes  No

Be sure to attach the original of any bills issued or any written estimates of repair or replacement costs. (Any documents that you provide will become the property of the City of Fall River; therefore, please retain copies of any such documents for your files.) Attach any other information you believe will be helpful in the processing of your claim (for example, names and addresses of any witnesses, written medical records if personal injury was sustained).

I swear that the facts stated above are true to the best of my knowledge.

Date: 1-29-18

Claimant's signature: Joann Wilkins

WHEN TO FILE: If your claim is based on a defect in a public way, you must file within 30 days of the incident. If your claim is based on the negligence or wrongful act or omission of the City or its employees, you must file within two years of the incident. PLEASE KEEP A COPY OF THIS FORM FOR YOUR RECORDS.

**Return this from to : City Clerk, 2<sup>nd</sup> Fl., One Government Center, Fall River, MA 02722**

You should consult with your own attorney in preparing this claim form to understand your legal rights. The Office of the Corporation Counsel is unable to provide legal assistance to private citizens:

For official use only:

Copies forwarded to:  City Clerk  Law  City Council  City Administrator  DCM

Date: **JAN 29 2018**

17

RIVERVIEW TOWERS  
TENANTS ASSOCIATION  
AND  
MEMBERS OF MASS. ALLIANCE OF HUD

RECEIVED

2018 JAN 26 P 2: 56

CITY CLERK  
FALL RIVER, MA

For any questions, please contact:

Linda and Leonard Pittsley at  
508-617-8934 or

James Lake and Donna St. Cyr at  
508-617-8149

Thank you for your help.



## DRAFT Resolution to Save Our Homes at Riverview Towers

WHEREAS, Riverview Towers today provides a vital mixed income community for 200 family, elderly, and disabled, and veteran households, affordable to a wide range of low, moderate and market rate tenants;

WHEREAS, the 40 year State Section 13A mortgage that has kept rents affordable at Riverview Towers expires on March 1, 2018;

WHEREAS, Riverview Towers has been offered for sale to new owners who could raise rents to high market levels, displacing most tenants unless a housing preservation plan is in place;

WHEREAS, the State Department of Housing and Community Development has designated Weston Associates to purchase Riverview Towers from the current owner, provided that Weston's plan preserves affordable, mixed income housing;

WHEREAS, the Fall River Housing Authority has advertised 150 Project Based Vouchers (PBVs) to developers in the City of Fall River, which would subsidize rents while allowing lower income tenants some mobility;

WHEREAS, Weston Associates, the only bidder, has proposed to utilize PBVs to preserve affordable rents and prevent displacement at Riverview Towers, of existing low income elderly, disabled and veterans, when 13A protections end;

WHEREAS, the Riverview Towers Tenants Association has appealed to the Fall River Housing Authority to approve the PBV plan as the only way to protect more than 90 current lower income tenants paying up to 60% of their income on rent, who face certain displacement after 13A protections end;

WHEREAS, the Fall River Housing Authority has postponed a decision on the PBV plan for Riverview Towers until its next Board meeting on Monday, February 12, 2018;

WHEREAS, more than 4,200 families in Section 13A housing are at risk of displacement as state subsidized mortgages expire in the next few years;

WHEREAS, use of PBVs to save at risk 13A housing is an innovative approach that provides Fall River an opportunity for statewide leadership on the 13A crisis;

NOW, THEREFORE, BE IT RESOLVED, that the Fall River City Council:

- 1) Supports the Riverview Towers Tenants Associations goals of preserving Riverview Towers as permanently affordable housing, for the same income mix of low, moderate and market rate tenants as live their now, with priority to elderly and veteran tenants;
- 2) Supports the award of at least 90 Project Based Vouchers (PBVs) by the Fall River Housing Authority as the only way to prevent displacement of 90 currently rent burdened low income elderly and handicapped tenants, when 13A rent restrictions end;
- 3) Encourages the City of Fall River, the Fall River Housing Authority, the State Department of Housing and Community Development and MassHousing to provide PBVs and other funds to ensure that DHCD's designee can complete its purchase of Riverview Towers as an affordable housing community .

# Riverview Towers Tenants Association

301 Milliken Blvd/Fall River/MA/02721  
c/o Steve Bouley #1001 and Nancy Roleson #1802

17

Mayor Jasiel Correia  
City Hall  
Fall River, MA

January 2, 2018

BY HAND

Dear Mayor Correia

On behalf of the Riverview Towers Tenants Association, we are writing to request a meeting this week to seek your support for the plan by Weston Associates to save our homes as affordable housing, for current and future moderate and low income elderly, disabled and family tenants.

Specifically, we seek your support for the application by Weston Associates for Project Based Vouchers (PBVs) from the Fall River Housing Authority, which will be considered at the FRHA's monthly Board meeting on Monday, January 8 at 5pm. We also seek your support for a minimum \$200,000 state match requirement from City HOME funds, to fully fund Weston Associates affordable housing proposal.

Most of us have lived and worked all our lives in Fall River. We are the people who have built our City and contributed to its prosperity by working in the mills and factories that have kept our community strong. Most of us are now retired or disabled, including many veterans who have fought to serve our country. We will have no place else to go if we are forced to leave Riverview Towers. We have a real community here, and we will fight to save it.

At our first meeting on December 30, more than 100 residents voted unanimously to form a Tenants Association, with the support of the Mass Alliance of HUD Tenants (MAHT), and to seek your support to save our homes. Attached is a petition signed by more than 80% of the residents to support Weston's request for the City's support.

Without your approval of the PBV application, the "preservation" sale to Weston Associates will fall through, and 200 residents will face displacement when state use restrictions expire in 2021. Almost all current residents will be unable to afford conversion to unrestricted market rents or condominiums. Moreover, at least 87 mostly elderly and disabled people currently paying "13A" Basic Rents will get a rent *reduction* when the PBV plan is approved; they will certainly be on the street by 2021 if it is not. Our understanding is that PBVs will also enable the Fall River Housing Authority to target turnover units to the same income and occupancy profile for elderly, handicapped and veterans as are here today.

There seems to be some confusion about Weston's plans. Weston states it has requested only \$200,000 from City HOME funds as a match for state resource; they do not require \$1.6 million in city funds to save our homes, as reported in the Fall River Herald. The City would still have an additional \$1.4 million HOME funds to spend for other affordable housing purposes, consistent with federal law.

We request that you meet with the undersigned Tenants Association Steering Committee and MAHT representatives prior to the Housing Authority hearing, which we plan to attend. Because of conflicting reports, we suggest that Weston Associates be invited as well, in person or by teleconference call. In our meeting, we will address your concerns and discuss how we can work together to save our homes.





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### Riverview Towers Tenants Association

301 Milliken Blvd/Fall River/MA/02721  
c/o Steve Bouley #1001 and Nancy Roleson #1802

## Petition to Mayor Jasiel Correia to Save Our Homes!

We, the undersigned, residents of Riverview Towers and members of the Riverview Towers Tenants Association, call upon Mayor Jasiel Correia, the Fall River Housing Authority and other elected officials to support the request by Weston Associates for Project Based Vouchers from the Fall River Housing Authority to Save Our Homes as affordable housing, for current and future moderate and low income elderly, disabled and family tenants.

Without Project Based Vouchers, the Weston purchase plan will fall through, and current tenants will face displacement by conversion to unaffordable market rents or condominiums.

Name	Apartment #
David	
Kellyn Santos	407
Christina Santos	404
Miriam Siegel	402
Paul Mello	410
Buena Vico	406
Theresa Santos	407
Rita Santos	405
John Santos	405
Ernesto Santos	406
Joseph Santos	405
Anthony A. Lencastre	404





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Name

Apartment #

Linda Mae Pettis	751
Sebastian Spisak	701
Patricia Smith	710
Vatania Haeil	712
Gary Terceiro	709
Barbara Andrade	707
Alvin AUGERT	707
Michelle Brown	705
Ann Rankin	706
Raymond Cabral	





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Name	Apartment #
Madeline Martic	903
Donna St. Cyr	905
Madeline Souza	901
Theresa Tullan	907
Shirley Martic	910
Madeline Martic	912
Giusea Guedes	908
D. D.	911
Dore A. Connor	904
Frank Gray	901
Martin Kelly	903
Jane Lyle	905
Felice Downing	906

10<sup>th</sup>

17

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Name	Apartment #
Meredith P. Amos	1010
Jim Ann Sullivan	1002
Kathleen M. Nugent	1003
Robert Borges (VET/PAW)	1011
Theresa Bouley (diabetic)	1001
Virginia Spacy (VET/PAW)	1002
Jack Wilson	1005
John D. [unclear]	1005
Wanda Joseph	1007
Roberta Thompson	1009
Joseph [unclear]	1001
Frank [unclear] (VET/PAW)	1012

11 Floor

17

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Name	Apartment #
Margarette Cuyler	1102
William Cuyler	1102
William P. Whalen	1111
Nancy I. Whalen	1111
<del>Do Not Sign</del>	
Janice Sherman	1103
Mark Bergeron	1101
Janet Good	1112
Marguerite Picone	1105
Arthur Oliveira	1106
John Garcia	1104





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Name

Apartment #

Mae Hollis	1511
Eugene Blackwell	1508
Thomas L. DeMara	1505
Dad T. Pese	1507
José V. Labão	1504
Chartha Bittencourt	1502
Joseph Bettecourt	1502
Thomas N. Swan	1501

### Riverview Towers Tenants Association

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Name	Apartment #
Beverly Freitas	1411
Desney Deaneves	1609
Amy White	1112
Maurice Fontaine	1610
Michael Gonda	1608
Norma Lape	1605
James W. Matho	1606
Gene Matt	1606
Joseph Stanley	1604
George Audit	1002
Barbara Audit	1602
Maurice M. Murray	1601



(17)

17

### Riverview Towers Tenants Association

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Name	Apartment #
Debra Ramsden	1701
Evelyn Barbo	1704
CARLOS LIMA / MARIA LIMA	1703
Steve Bouley	1706
Nancy Roleson	1707
Lorraine Flynn	1805
Jamie Kelly	1707
Audrey Adams	1708
Walter Canavan	1711
Franzetta Bourdon	1709

17

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Name	Apartment #
Claudia Colson	1801
Janeen Newton	1816
Nancy E. Roleson	1802
Christina Taylor	1811
Robert Taylor	1811
Julie Teardale	1812
Boris Teardale	1812
Donna Martin	1809
<del>John</del>	1809
Raymond Desrochers	1808
Albert Beland	1806
Vanda Beland	1806
Veronica Beland	1802

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Name	Apartment #
CHRISTIAN CHAFF	1904
Stephan DeMello	1904
[unclear]	1902
[unclear]	1902
[unclear]	1901
[unclear]	1901
[unclear]	1902
Todd Foster / J Brandon Foster	1903
[unclear]	[unclear]
[unclear]	1907
BUSAN DUPRE	1908



**Burrillville Land Trust**

Protecting our open space and rural character  
PO Box 506, Harrisville, Rhode Island 02830  
(401) 447-1560 • e-mail: [proseli@cox.net](mailto:proseli@cox.net)

City of Fall River  
One Government Center  
Room 221  
Fall River, MA 02722  
Cliff Ponte, President of the Fall River City Council

RECEIVED  
2018 JAN 31 P 12:00  
January 30, 2017  
CITY CLERK  
FALL RIVER, MA

Dear Council President Ponte:

RE: Appoint Collin Dias to the Fall River Watuppa Water Board

The Fall River Mayor's office sent out a press release to the public stating that the Mayor wants the residents of the city to take part in local city government. One opening is on the Watuppa Water Board. The Burrillville Land Trust, a private non-profit land trust in the Town of Burrillville, Burrillville, Rhode Island recommends and nominates the appointment of Collin Dias to this Board.

Collin supports utilizing Fall River's water supply in line with what we suggest as a land trust. Since November 2015, the Burrillville Land Trust has been instrumental in bringing the detrimental environmental impact and water quality impairment of a fracked gas power plant proposed for the middle of the woods in northwestern Rhode Island. Public drinking water and water used for recreation should be utilized in ways that benefit the common person, and not large companies or corporations.

Collin also supports branding Fall River as a city that is pro environment. This seems appropriate for if Fall River were to supply drinking water to a fracked gas power plant, the City may inadvertently become a co-defendant in any litigation that moves the City to being "...environmentally and/or economically responsible in any way for providing water for what may be an environmentally damaging activity in the nearby State of Rhode Island."<sup>1</sup>

The land trust promotes and encourages youthful volunteers to our board and other boards since these youth will inherit the promises and mistakes we make today. We think, that if we are fortunate to get youth interested in non-profits or government work, we will be a stronger, more responsive organization. The land trust hopes you feel the same.

Please reach out to us if you have any questions or concerns. But from what we have seen, there is no better candidate than Collin Dias.

Respectfully,

Paul A. Roselli  
President, Burrillville Land Trust

<sup>1</sup>From the Fall River City Council resolution dated October 24, 2017

COMMITTEE ON REGULATIONS

MEETING: Tuesday, January 23, 2018 at 5:00 p.m. in the Council Chamber, One Government Center

PRESENT: Councilor Shawn E. Cadime, presiding  
Councilors Pam Laliberte-Lebeau and Leo O. Pelletier

ABSENT: None

IN ATTENDANCE: Carlos C. Sousa, 400 Second Street  
Chief John Lynch, Fall River Fire Department

The chair called the meeting to order at 5:00 p.m. and announced that the meeting may be recorded with audio or video and transmitted through any medium.

Agenda:

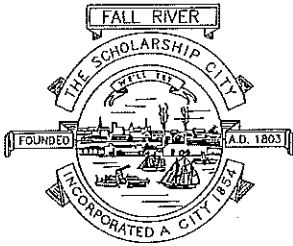
1. Citizen Input  
*None*
2. Order – Carlos C. Sousa d/b/a Carlos Auto Body renewal of an auto body shop license located at 400 Second Street  
*Carlos Sousa stated that he has been renovating the building in order to sell the business. He has retired and the business has been closed for the past eighteen months, therefore he agreed to the restriction of no painting. The Fire Chief stated that once the business is sold a re-inspection will occur. On a motion made by Councilor Leo O. Pelletier and seconded by Councilor Pam Laliberte-Lebeau, it was unanimously voted to recommend approval of the license with the restriction "No Painting Allowed".*
3. Order – George Codega d/b/a Hunter Automotive Center renewal of an auto repair shop license located at 69 Hunter Street  
*The Chair stated that all outstanding taxes and utility bills have been satisfied according to the City Collector. On a motion made by Councilor Pam Laliberte-Lebeau and seconded by Councilor Leo O. Pelletier, it was unanimously voted to recommend approval of the license.*
4. Order – 2017 Taxicab Licenses not approved by Police Chief  
*On a motion made by Councilor Leo O. Pelletier and seconded by Councilor Pam Laliberte-Lebeau, it was unanimously voted to recommend the order be granted leave to withdraw.*

On a motion made by Councilor Leo O. Pelletier and seconded by Councilor Pam Laliberte-Lebeau, it was unanimously voted to adjourn at 5:10 p.m.

List of documents and other exhibits used during the meeting:

- Agenda packet (attached)
- CD and DVD of meeting

*Cecilia A. Taylor*  
Clerk of Committees



**JASIEL F. CORREIA II**  
*Mayor*

**City of Fall River  
Massachusetts  
Office of the Mayor**

*Resubmission*

RECEIVED

2018 FEB -2 P 1:46

CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

February 1, 2018

Fall River City Council  
One Government Center  
Fall River, MA 02722

RE: Board Appointments

Dear Councilors:

At your request I have "reviewed" the appointments forwarded to you on January 19, 2018. Based on the opinion of Corporation Counsel dated February 1, 2018 addressed to all of us, an individual may serve on more than one board. I therefore ask the council to act on the previously forwarded recommendations as all of the recommended individuals are well qualified.

Please note the forty-five day time frame within which you must act as set forth in the charter.

In accordance with the charter, we will post all vacancies on multiple-member bodies on the city's web site this month. Moreover, we will continue to seek, with your cooperation and assistance, the most qualified citizens to serve on our boards. This may result in a recommendation that a single individual serve on more than one board if that will best serve the interests of this city.

As time passes we expect more individuals to express interest in serving. This should result in greater citizen participation in the government of our city. This is a goal we all share and to which my administration is committed.

Yours truly

Jasiel F. Correia II, Mayor

*Resubmission*

**City of Fall River**  
*Office of the Corporation Counsel*

**JASIEL F. CORREIA II**  
Mayor

RECEIVED

2018 FEB -2 P 1:45

CITY CLERK  
FALL RIVER, MA



**JOSEPH I. MACY**  
Corporation Counsel

**GARY P. HOWAYECK**  
Assistant Corporation Counsel

**JESSICA A. ADLER**  
Assistant Corporation Counsel

February 1, 2018

Mayor Jasiel F Correia II

Fall River City Council

One Government Center  
Fall River, MA 02722

RE: Multiple-member body

Dear Mayor and Councilors:

On January 3, 2018 I distributed a memo indicating that the charter did not prohibit a person from serving on more than one board. I am setting forth below a more complete explanation of the reasoning contained in that memo.

Although the applicable charter provisions were set forth in the January 3 memo they are set forth below, with explanatory notes, for ease of reference.

The charter provides:

**SECTION 1-7: DEFINITIONS**

- (3) "City agency", any multiple-member body, any department, division or office of the city of Fall River.
- (4) "City officer or department head", a person having charge of a city office or department.
- (16) "Multiple member body", any council, commission, committee, subcommittee or other body consisting of two or more persons, whether elected, appointed or otherwise constituted, but not including the city council, the school committee or an advisory committee appointed by the mayor.

The distinction between (3), (4) and (16) is significant. Had the drafters intended to make board members "city officers" or to make a "Multiple-member body" a "city office" they could easily have done so. That they did not indicates that there was an intentional distinction made between a board, i.e. a "Multiple-member" body, and a "city office". This distinction is made even more explicit in (3) where a "City agency" includes a "multiple member body" as an entity distinct from a "department", "division" or "office."



## SECTION 2-10: CITY COUNCIL CONFIRMATION OF CERTAIN APPOINTMENTS

“The mayor shall refer to the city council and simultaneously file with the city clerk, the name of each person the mayor desires to appoint as a city officer, department head or as a member of a multiple-member body. Appointments made by the mayor shall become effective on the forty- fifth day after the date on which notice of the proposed appointment was filed with the city clerk unless approved or rejected by the city council within the 45 days. All individuals appointed to a multiple- member body shall be residents of the city. If an appointed individual removes from the city, the position shall be immediately deemed vacant.”

This section also distinguishes a “city officer”, a “department head”, and a “member of a multiple-member body”. They are three separate, and distinct positions. This section is also unequivocal that “individuals appointed to a multiple-member body shall be residents of the city.” There is no similar requirement for a city officer or a department head.

Perhaps the most significant provision of Section 2-10 is the provision that the appointment becomes effective within 45 days of the date on which notice was filed with the city clerk. If the council chooses to act it only has two possible courses of action; approval or rejection. If the council fails to either approve or reject, the appointment becomes effective forty-five days after notice is filed with the city clerk.

## SECTION 3-3: APPOINTMENTS BY THE MAYOR

“The mayor shall appoint, subject to review by the city council under Article 2, section 2-10, all department heads and the members of multiple-member bodies for whom no other method of appointment is provided by the charter;...” The remainder of this section details terms for multiple-member bodies (Article 5), posting of vacancies in February, and repeats the residency requirement. It further states, “upon expiration of the term of any member of a multiple-member body, a successor shall be appointed under Article 5.”

## SECTION 3-4: TEMPORARY APPOINTMENTS TO CITY OFFICES

“ Whenever a vacancy, either temporary or permanent occurs, in a city office and the needs of the city require that such office be filled the mayor may designate a person to perform the duties of the office on a temporary basis until the position can be filled as provided by law or by this charter.” The distinction between city office and a member of a multiple-member body is maintained.

## ARTICLE 9 GENERAL PROVISIONS

### SECTION 9-7: UNIFORM PROCEDURES GOVERNING MULTIPLE-MEMBER BODIES

This section provides details as to how multiple-member bodies are to meet and function. It contains subsections (a) through (g) the most significant of which is (f) which specifically requires; “All members of multiple member bodies must be residents of the city at all times during their entire term.” Each subsection specifically refers to “members of multiple-member bodies” and/or a “multiple member body .

In contrast to Section 3-4, subsection 9-7(g) provides for notice to the mayor by a majority vote if a “multiple member body” believes the absence of one or more members is impeding the ability of such body to perform their duties.

#### SECTION 9-11: CERTIFICATE OF ELECTION OR APPOINTMENT

“Every person who is elected or appointed to an office or as a member of a multiple-member body shall receive a certificate of that election or appointment from the city clerk. Except as otherwise provided by law, every person who is elected or appointed to an office or as a member of a multiple-member body, before performing any act under this election or appointment, shall take and subscribe to an oath or affirmation to qualify to enter upon the duties. A record of this oath shall be kept by the city clerk.” Here again a clear distinction is made between someone who is appointed to an office or as a member of a multiple-member body. (emphasis supplied)

#### SECTION 9-12: LIMITATION ON OFFICE HOLDING

“Unless otherwise allowed by law or this charter, no person shall simultaneously hold more than 1 city office or position of employment. This section may be waived by the mayor upon the appointment of a person to an additional office or position of employment by filing a notice of the waiver with an explanation and justification with the city clerk. Any hours worked in any part-time position shall not be the same or otherwise conflict with the hours worked in a full-time position.”

This section, in meaning and title, applies to “office holding”. It speaks to full and part-time employment and provides for a waiver. It does not apply to board members as they are nowhere defined as “city officers” nor is a multiple-member body anywhere defined as a “city office”. Indeed, throughout the charter multiple-member boards are specifically referenced as distinct entities.

This opinion is based on standard rules of statutory interpretation and the language of the charter as written. That which is not prohibited is permitted. There being no prohibition against serving on more than one board an individual can serve on multiple boards.

When interpreting a statute the “legislative history” is sometimes helpful but not determinative. What is written and embodied in any charter, ordinance or statute governs. Here, the minutes of the Charter Commission as published on its website contain no reference to Section 9-12 except: On February 13, 2017 Article 9 was discussed. It was pointed out that there was a “repeated sentence” in 9-12, that sentence being “Unless otherwise allowed by law”. That sentence was deleted and Article 9 was adopted.

Interestingly, on March 23, 2017 after a discussion Article 5-2 was changed to reflect that the new language was not meant to refer to members of multiple member bodies just city employees.

It is significant to remember that the language of the charter was submitted to, and approved by, the voters of the city. It is that exact language which governs, not the institutional memory of those involved.

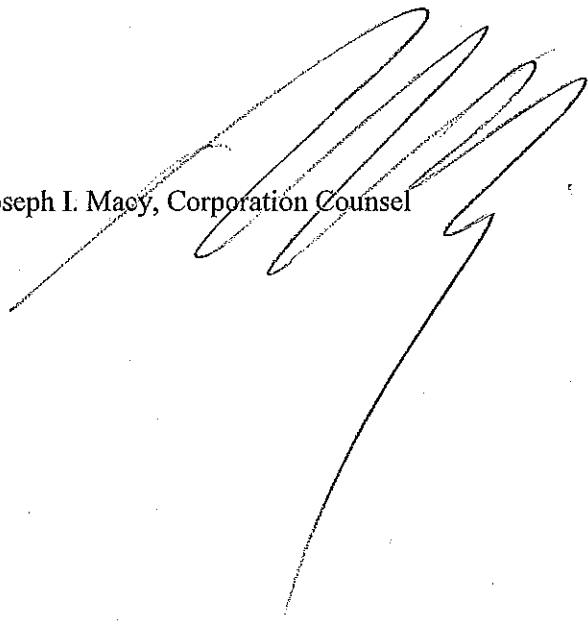
One other extremely important point must be made. This opinion is a statutory, legal interpretation of the charter. Since all appointments must go before the council any individual who would or could sit on more than one board is subject to approval or rejection by the council. Thus, there is a built in mechanism to prevent multiple appointments if the council so decides. Likewise the council may approve an individual to serve on more than one board.

*resubmission*

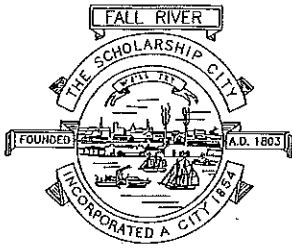
It bears repeating that for any appointment the council must approve or reject within 45 days or the appointment is effective. The time frame is absolute and would include any time elapsed for any reason, even cancellation of meetings.

If you have any further questions I would be happy to answer them at your convenience.

Joseph I. Maoy, Corporation Counsel

A large, stylized handwritten signature in black ink, consisting of several overlapping loops and a long, sweeping tail that extends downwards and to the right.

*resubmission*



City of Fall River  
Massachusetts  
Office of the Mayor

RECEIVED

2018 JAN 19 P 1:25

JASIEL F. CORREIA II  
Mayor

CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

January 18, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

RE: Conservation Commission

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following reappointment:

Rence Howayeck  
188 North Ogden Street  
Fall River, MA 02723

As a member of the Conservtion Commission, with a term commencing 01/23/2018 and expiring 05/27/2020.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor

CITY OF FALL RIVER  
IN CITY COUNCIL  
JAN 23 2018

*Refer to Mayor  
for further review  
5 years. 4 days*

resubmission

**RENEE M. HOWAYECK**

188 North Ogden Street  
Fall River, MA 02723  
(508) 982-3711  
[renee@howayeck.com](mailto:renee@howayeck.com)

**EDUCATION**

**New England Law, Boston, MA**  
Juris Doctor, *cum laude*, May 1997  
Recipient of *CALI Excellence for the Future Awards* for highest ranking student in Family Law and Reproductive Freedom.

**Stonehill College, N. Easton, MA**  
Bachelor of Arts, Political Science  
*cum laude*, May 1991

**LEGAL  
EXPERIENCE**

**Gary P. Howayeck, P.C., Fall River, MA**  
Attorney, 1997-Present  
Practicing in general civil matters, employment law, discrimination, school matters, and personal injury.

**OTHER  
EXPERIENCE**

**People, Incorporated, Fall River, MA**  
Grant Support Coordinator, 2013-2014  
Provided development and maintenance of the Agency's grants' database, research, assistance, and organizational support to Agency's grant writing team.

**Bristol Elders Services, Fall River, MA**  
Case Manager, 1993-1995  
Provided assessment and case management for homebound elders; planned comprehensive home care services to enable them to remain at home.

**KEY Program Inc., Altern. for Youth, Fall River, MA**  
Outreach Caseworker, 1991-1992  
Provided intensive community tracking, crisis intervention, educational advocacy, informal individual and family counseling, mediation and supportive intervention on behalf of challenged youths and their families.

**BAR ADMISSIONS**

U.S. District Court, District of Massachusetts, 1998  
Commonwealth of Massachusetts, 1998

**AFFILIATIONS**

Diman Regional Vocational Technical High School Committee Member  
Board member, People, Incorporated  
Special Education Surrogate Parent  
SMILES Mentor  
Vice Chairperson, Fall River Conservation Commission.  
Member, Fall River Sewer Commission.  
Member, Council of Parent Attorneys and Advocates  
Member, Coalition to Defend Special Education



City of Fall River  
Massachusetts  
Office of the Mayor

*resubmission b*

RECEIVED

2018 JAN 19 P 1:25

CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

JASIEL F. CORREIA II  
Mayor

January 18, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

RE: Fall River Redevelopment Authority

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following appointment:

Robert Smith  
22 Boomer Street  
Fall River, MA 02720

As a member of the Fall River Redevelopment authority, with a term commencing 01/23/2018  
and expiring 01/23/2023.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor

CITY OF FALL RIVER  
IN CITY COUNCIL

**JAN 23 2018**

*Ref to Mayor for further  
review. Expires 4 days*

*resubmission*

## **BOB SMITH**

22 Boomer Street, Fall River, MA 02720

Work: 508-646-0855 Cell: 508-207-7730 - bob1008@verizon.net

### **PROFESSIONAL SUMMARY**

Highly motivated self-starter with extensive practical business and diverse background. I have started many successful businesses, and all are still in operation today. I am an active investor in the commercial real estate industry in several states.

### **SKILLS**

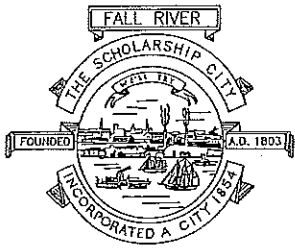
- Customer Service
- Employee Management
- Problem Solving
- Real Estate Development
- Commercial law
- Cost effective projects
- Product development

### **WORK HISTORY**

#### **Self Employed – Fall River, MA**

I operate several businesses from my office in Fall River. I am a commercial real estate investor with commercial property in New York City, R.I., Massachusetts, and Maine. I have operated a textile manufacturing plant in Fall River for over 30 years. This business continues to thrive in an industry devastated by imports. Our continued success is accomplished by adapting to the changes in the marketplace, and identifying segments that are underserved by imported products, as well as providing outstanding customer service. Over the years my company has employed hundreds of people from this area.

Harbormaster/City of Fall River- I have served in the Harbormaster Dept. for about five years. I am very knowledgeable about the current and potential future development of the Fall River waterfront.



City of Fall River  
Massachusetts  
Office of the Mayor

*resubmission*

RECEIVED

2018 JAN 19 P 1:25

CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

JASIEL F. CORREIA II

Mayor

January 18, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

RE: Fall River Redevelopment Authority

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following appointment:

Loriann Taylor Branco  
109 Angell Street  
Fall River, MA 02723

As a member of the Fall River Redevelopment Authority, with a term commencing 01/23/2018  
and expiring 01/23/2023.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor

CITY OF FALL RIVER  
IN CITY COUNCIL  
JAN 23 2018

*Refer to Mayor for further  
renew, 5 year, 4 days*



*resubmission*

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# LORIANN TAYLOR BRANCO

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109 Angell Street Fall River, MA 02723 E: [lori@center-for-sight.com](mailto:lori@center-for-sight.com) P: 508-294-6834

## PROFILE

I was born and raised, live and work, and have grown my own family within the city of Fall River. I have seen the amazing things that this community is capable of, and I believe in being a part of those things. I am a strong advocate for this city and giving back for all it has provided to me.

## EMPLOYMENT

OPTICAL MANAGER, CENTER-FOR-SIGHT; FALL RIVER, MA – 1989-PRESENT

Beginning as an optician under an apprenticeship program, I received my dispensing license in 1996, and was promoted to the optical manger in 1998. After a relocation and subsequent name change, we have continued to grow as a business.

## VOLUNTEER

LIONS CLUB OF FALL RIVER; FALL RIVER, MA – 2011-PRESENT

When I started as a Lion I was responsible for organizing and overseeing a number of fundraisers, including our annual clam boil and super raffle. In 2013 I was appointed as the Civic and Charities Treasurer until I became the President of the Lions Club in 2017.

BRISTOL COUNTY CHAMBER OF COMMERCE; FALL RIVER, MA – 2012-PRESENT

After being a member of the Chamber of Commerce, I was nominated and approved to the Board of Directors in 2012 where I continue to serve my second term. I am also the chairwoman of the Events Committee.

ANIMAL RESCUE LEAGUE OF FALL RIVER; FALL RIVER, MA – 2011-2016

I was a member of the events committee with the responsibility of planning and organizing fundraising events throughout the year, having our main event being the annual gala each Fall.

## EDUCATION

BMC DURFEE HIGH SCHOOL – HIGH SCHOOL DIPLOMA, 1984

MASSACHUSETTS OPTICIAN APPRENTICESHIP PROGRAM – 1996

## REFERENCES

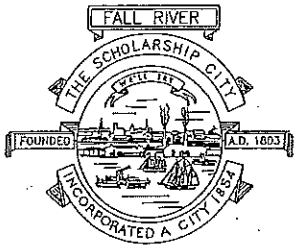
MARIE URFER  
Center-For-Sight  
Practice Administrator  
P: 508-677-1921 ext. 12  
E: [marie@center-for-sight.com](mailto:marie@center-for-sight.com)

ROBERT A. MELLION, ESQ  
Bristol County Chamber of Commerce  
President and CEO  
P: 508-676-8226  
E: [RMellion@bristolcountychamber.org](mailto:RMellion@bristolcountychamber.org)

NICHOLAS L. CHRIST, JR.  
BayCoast Bank  
First VP and Sales Manager  
P: 508-235-9520  
E: [NLChrist@baycoastbank.com](mailto:NLChrist@baycoastbank.com)

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*resubmission d*



City of Fall River  
Massachusetts  
Office of the Mayor

RECEIVED

2018 JAN 19 P 1:25

CITY CLERK  
FALL RIVER, MA

JASIEL F. CORREIA II  
Mayor

January 18, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

RE: Planning Board Apointment

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following appointment:

Cynthia M. Sevigny  
250 Kennedy Street  
Fall River, MA 02721

As a member of the Planning Board, with a term commencing 01/23/2018 and expiring 01/23/2023.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor

CITY OF FALL RIVER  
IN CITY COUNCIL

**JAN 23 2018**

*Ref. to Mayor for further  
review, 5 year 04 days*

*resubmission*

**Cynthia M. Sevigny**  
**250 Kennedy Street**  
**Fall River, Ma. 02721**  
(508)676-0748/rcsevigny@comcast.net

**Objectives:**

I am currently looking for an opportunity to be of service to the City of Fall River. Having worked for government I know that it is important to be a part of the community and feel that with my experience I can be an asset to the City.

**Skills:**

- Computer skills
- Proficient document and assay writer
- Excellent at organization of information
- Adaptability
- Public speaking

**Employment:**

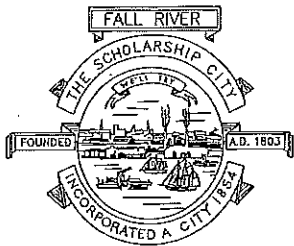
Employed in the Bristol County Commissioners' Office 1976-2003  
Employed as the Head Executive Assistant to the  
Bristol County Commissioners from 1985-2003

Appointed member of the Bristol County Retirement Board  
1996-2003

**Education:**

B.M.C. Durfee High School – Graduation class of 1965

Chartered Pension Professional Certification Program – Level I  
F.Y. 2000



City of Fall River  
Massachusetts  
Office of the Mayor

*re-submission, e*

RECEIVED

2018 JAN 18 P 3:59

CITY CLERK  
FALL RIVER, MA

JASIEL F. CORREIA II

Mayor

January 18, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

RE: Zoning Board of Appeals Appointment

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following appointment:

Daniel D. Dupere  
80 Spenser Street  
Fall River, Massachusetts 02721

As a member of the Zoning Board of Appeals, with a term commencing 01/23/2018 and expiring 01/23/2023.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor

CITY OF FALL RIVER  
IN CITY COUNCIL  
JAN 23 2018

*Ref to Mayor for further  
review. 5 year, 4 days*

*resubmission*

# DANIEL D. DUPERE

80 Spencer Street · Fall River, MA · 02721  
DanDupere1968@gmail.com · 774-263-8585

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## **EXPERIENCE**

**2008-PRESENT**

**FLEET DIESEL, GAS AND PROPANE MECHANIC, PETRO OIL  
RHODE ISLAND REGION**

Heavy duty truck, medium duty truck and service van fleet maintenance and repair.  
Maintenance and repair analysis, budgeting and parts ordering.

Transportation of equipment and vehicles to various company locations throughout Rhode Island.

Monthly on-call service responsibility.

In season business and residential oil delivery.

Union shop steward representing mechanics and drivers.

**2000-2008**

**GENERAL CONTRACTOR, SOLE PROPRIETOR, PATRIOT CONTRACTING  
FALL RIVER, MA**

Military housing renovations.

Roofing, window installation, vinyl and wood siding

Interior remodeling.

Additions.

Tree removal, landscaping and excavation.

Project management.

Billing and estimates.

**1996-2000**

**DIESEL MECHANIC, BRISBON DIESEL  
FALL RIVER, MA**

Heavy duty truck, medium duty truck maintenance and repair.

Engine and transmission rebuilding.

**1988-1996**

**FLEET DIESEL MECHANIC, GARELICK FARMS  
FRANKLIN, MA**

Shift Supervisor.

Heavy duty truck, medium duty truck fleet maintenance and repair.

*resubmission*

**EDUCATION**

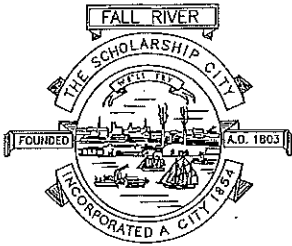
**2000**  
**CONSTRUCTION SUPERVISOR TRAINING COURSE,**  
UNIVERSITY OF MASSACHUSETTS DARTMOUTH  
Massachusetts Construction Supervisor License

**1987-1988**  
**DIESEL MECHANIC PROGRAM, NEW ENGLAND TRACTORTRAILER TRAINING**  
SCHOOL  
Diesel Mechanic Certification.  
Student of the Year Award.

**1984-1987**  
**HIGH SCHOOL, BMC DURFEE**  
College Preparatory Program.

**SKILLS AND LICENCURE**

- MASSACHUSETTS CONSTRUCTION SUPERVISOR LICENCE
- MASSACHUSETTS HOME IMPROVEMENT CONTRACTOR LICENSE
- CLASS B DRIVERS LICENSE WITH HAZMAT TANKER ENDORSEMENT
- TWIC CARD
- ASE CERTIFICATION FOR AUTOMOTIVE AIRCONDITIONING
- FEDERAL TYPE I AND TYPE II REFRIDGERATION LICENSE



**City of Fall River  
Massachusetts  
Office of the Mayor**

*resubmission f*

RECEIVED

2018 JAN 18 P 3:59

CITY CLERK  
FALL RIVER, MA

**JASIEL F. CORREIA II**  
*Mayor*

January 18, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

RE: Board of Park Commissioners Appointment

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following appointment:

Helen Rego  
41 Foster Street  
Fall River, Massachusetts 02721

As a member of the Board of Park Commissioners, with a term commencing 01/23/2018.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor

**CITY OF FALL RIVER  
IN CITY COUNCIL**

**JAN 23 2018**

*Ref to Mayor for further  
review, 5 year 4 days*

*resubmission*

# HELEN REGO

## SKILLS

Strong leadership abilities, self-motivator, exceptional organizational skills.

## VOLUNTEER EXPERIENCE OR LEADERSHIP

Niagara Neighborhood Committee Chapter President

Creative Arts Network Committee

Fall River Food Pantry Board Member

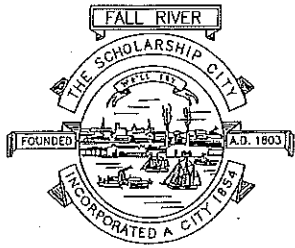
City of Fall River Volunteer

## OBJECTIVE

Looking for an opportunity to help keep the city of Fall River Massachusetts safe and clean by gaining the position of Fall River Park Commissioner.

41 Foster St. Fall River Ma, 02721  
(508)837-7406





City of Fall River  
Massachusetts  
Office of the Mayor

*resubmission 9*

RECEIVED

2018 JAN 19 P 1:25

CITY CLERK  
FALL RIVER, MA

JASIEL F. CORREIA II  
Mayor

January 18, 2018

Honorable Members of the City Council  
One Government Center  
Fall River, MA 02722

RE: Urban Tree Commission Appointment

Mr. President and Members of the Honorable Council:

I hereby request the confirmation of the City Council for the following reappointment:

John Brandt  
116 Rock Street  
Fall River, MA 02720

As a member of the urban Tree Commission, with a term commencing 01/23/2018 and expiring 01/23/2019.

Thank you for your favorable consideration in this regard.

Jasiel F. Correia II  
Mayor

CITY OF FALL RIVER  
IN CITY COUNCIL  
JAN 23 2018

*Ref to Mayor for further  
review. 5/1/18 4 pages*

*resubmission*

**John A. Brandt**  
**116 Rock Street**  
**Fall River, Massachusetts 02720**  
**(508) 717-2948**

**EMPLOYMENT  
EXPERIENCE:**

**7/17 – PRESENT**

**Wilke Pipe Tobacco**

**116 Rock Street, Fall River, MA**

Owner of Wilke Pipe Tobacco. Established in 1872 and is a leading on line pipe tobacco distribution company. Responsibilities include on line web site design, international commerce, and all finances.

**6/95 – PRESENT**

**Old Firehouse Smoke Shop**

**116 Rock Street, Fall River, MA**

Owner of the area's largest tobacco retailer which stocks all master brands of cigars and pipe accessories. Web site management to increase sales. Sales have continued to increase yearly since opening in 1995.

**11/91 – 6/16**

**St. James Irish Pub**

**91 Purchase Street, Fall River, MA**

Co-owner of a popular downtown bar. I oversaw account payables, payroll, profit and loss statement. Involved in sales promotions, marketing, and charitable events. Sales have increased between 9% and 16% on a yearly basis.

**11/88 – 11/91**

**Oliver's Restaurant**

**320 Airport Road, Fall River, MA**

Co-owner/Co-proprietor of popular pub-style restaurant and bar. Restaurant featured popular nightclub on basement level, restaurant/bar on The main level, and function facility on upstairs level. Provided extensive lunch and dinner menu services. Managed 20 full-time and 30 part-time employees with sales reaching approximately \$800,000 to \$1 million annually.

*resubmission*

**5/86 – 11/88**

**Universal Hotels, Incorporated  
Yonkers, NY**

District manager of restaurant operations from Boston, Massachusetts to Washington, DC. Responsible for setting up accounting procedures for rapidly expanding business operations; directed menu planning services for several divisions and managed restaurant renovations.

**10/80 – 5/86**

**Marriot Corporation  
Howard Johnson's Company  
Annapolis, MD**

Training manager for prospective manger trainees; responsible for 9 week training program consisting of accounting, customer service, quality assurance, and marketing. Also responsible for instructing on profit/loss management, purchasing, hiring procedures and menu planning.

**COMMUNITY  
ACTIVITIES:**

**Volunteer**

**Fall River Celebrates America**  
Sponsor of street painting party.

**Fall River Columbus Day Festival**  
Sponsored food and beverage concession

**American Cancer Society Fund Drive**  
**WSAR Food Drive**

**Member**

**Old Colony Railroad Museum of Fall River**  
**Food and Wine Society of Annapolis, MD**  
**Past Board of Director for Fall River Area Chamber of Commerce and Industry**  
**Past Board of Directors for New Bedford Family Services**  
**Fall River Restaurant Association**  
**MTRA – Mass Tobacco Retailers Association (Treasurer since 2014)**

**City Boards**

**Chairman of Urban Tree Commission**  
**Member of Conservation Council since 2011**  
**Member of CPA**

**References furnished upon request**



City of Fall River  
Massachusetts  
Office of the Mayor

*Resubmission h*

RECEIVED

2017 DEC 14 P 4:23

CITY CLERK  
FALL RIVER, MA

JASIEL F. CORREIA II  
Mayor

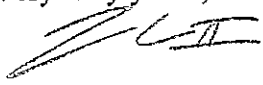
December 14, 2017

Honorable City Council  
City of Fall River  
One Government Center  
Fall River, MA 02722

Honorable Members of the City Council:

I hereby request the confirmation of the City Council for the following appointment:

Name: Manuel Leite  
Address: 128 Dunbar Street  
Fall River, MA 02723  
To: Conservation Commission  
Term to expire: December 14, 2020

Very truly yours,  
  
Jasiel F. Correia II  
Mayor

CITY OF FALL RIVER  
IN CITY COUNCIL  
DEC 19 2017

Tabled

CITY OF FALL RIVER  
IN CITY COUNCIL  
JAN 23 2018

*Motion was made + seconded to lift from table. 8 years, 1 year.  
Refer to Mayor for further  
review, 5 year, 4 years*

resubmission

**Manuel Leite**  
128 Dunbar Street  
Fall River, MA 02723  
(401) 480-3640  
mleite@sailsinc.org

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## EDUCATION

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**University of Rhode Island, Kingston, RI**  
Masters of Library Science, 1999

**University of Massachusetts-Dartmouth, North Dartmouth, MA**  
Bachelors of Arts, Philosophy, 1997

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## PROFILE

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Fourteen years in public library administration, twenty years in academic and public libraries. Extensive knowledge of administrative principles and practices. Awareness of supervision and personnel administration. Dynamic interpersonal, communication, and leadership skills. Knowledge of current library practices and procedures. Ability to supervise, plan and prioritize.

**Community Connection**

**Program Coordinator**

**Budget Development**

**Cultivate Donors**

**Facilities Management**

**Grant Writing**

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## EMPLOYMENT

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**Library Director, Boyden Library**  
Foxboro, MA 2015 – Present

- Plan administers program of services
- Submit recommendations on policies/services to Board of Trustees and implements policy decisions
- Analyze, selects and executes recommendations of personnel
- Analyze and coordinates departmental budget estimates
- Administer personnel regulations, interviews and appoints job applicants
- Plan and conducts staff meetings and participates in community and professional meetings

**Library Director, East Bridgewater Public Library**  
East Bridgewater, MA 2007 – 2015

- Provides vision and strategic direction in alignment with the Library's mission
- Initiates monthly staff meetings, annual personnel reviews, and staff manual
- Develops and manages budget, increasing funding by 9.2 % in FY2016
- Plans, Publicizes, & Executes Adult Programming
- Representation at Town and State Meetings & Functions

*resubmission*

- Collection development and management of collection
- Generated long-range plans for Library with annual action plans
- Public Relations Liaison between Community Schools, Groups and Organizations
- Successfully obtained and administered \$75,000 grant towards a Library Feasibility Study
  - Created and completed extensive Library Building Program document
  - Participated in Architect & Owner Project Manager search/selection
  - Member of the East Bridgewater Public Library Building Needs Committee

**Board of Directors, SAILS Inc Network**

Lakeville, MA 2008-2010; 2014 - Present

- Network President 2009-2010; 2016-2017
- Network Vice President 2008-2009; 2015-2016
- Chair, Personnel Committee 2015-Present
- Long Range Planning Committee Member 2011-Present

**Executive Board, Massachusetts Library Association**

- Committee Chair – Education & Personnel 2015-Present

**Assistant Director/Head of Reference; Tiverton Library Services**

Tiverton, RI 2004 – 2007

- Select Materials & Develop Collections
- Manage Reference Services
- Administer & Evaluate Employees
- Assist with the Planning Process & Implementation of the Long Range, Technology, & Disaster Preparedness Plan
- Plan, Publicize, & Execute Adult Programming
- Create & Maintain Library's Website
- Provide Direct Service to the Public
- Represent the Library at Town and State Meetings & Functions
- Public Relations Liaison between Community, Schools and Local Organizations
- Create monthly Statistical Reports to the Library Director

**Library Director, East Lake Community Library**

Palm Harbor, FL, 2001 – 2002

- Personnel Management
- Maintain, Present, & Defend Annual Budget to Municipal Officers
- Plan and Execute Programs for Children, Teens, and Adults
- Cataloging, Acquisitions, Interlibrary Loan
- Selection and Operation of Electronic Circulation/Reference Systems
- Formed Teen Library Council

**Reference Librarian, Pasco County Library System**

Pasco County, FL 1999 – 2001

- Provide Reference Assistance using Electronic & Traditional Resources
- Present and Instruct Library Courses
- Maintenance & Development of the Reference Collection

**Reference Desk, Student Internship, University of Rhode Island**

resubmission

**Kingston, RI 1997 – 1999**

- Provide Reference Assistance to Students, Faculty, and Scholars
- Conduct Bibliographic Instruction
- Knowledge of Serials, Government Documents, Archives, Electronic Databases, and Reference Materials.

**Library Page, Student Internship, University of Massachusetts-Dartmouth  
North Dartmouth, MA 1995-1997**

- Maintain the availability of library materials by shelving books
- Helped students and faculty locate needed materials
- Developed a working knowledge about the organization and care of library materials

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**PUBLIC RELATIONS & OUTREACH**

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**Host and Producer, *Boyden Beat***

Foxborough Cable Access

January 2017 - Present

**Host and Producer, *Turning Pages***

East Bridgewater Community Television

April 2015 – October 2015

**Host, *Focus on Tiverton @ Your Library***

Monthly Cable Show

Cox Cable Local Access, Channel 18

Fall 2006-Summer 2007

**Guest and Contributor, *Around The Town with Mike Travers***

East Bridgewater Community Television

July 2009 –November 2014

**Professional Affiliations:**

Massachusetts Library Association	2007 - Present
New England Library Association	2004 – Present
American Library Association	1998 – Present
Rhode Island State Grange	2007 - Present
Rhode Island Library Association	1997 – 2004
Florida Library Association	1999 – 2003

**Rhode Island State Grange Scholarship Committee**

2010 – Present

**Liberal Club of Fall River**

2014 – Present

*resubmission*

**East Bridgewater Business Association**

2014 – 2015

- Board of Directors 2015

**Chair, Personnel Committee, Massachusetts Library Association**

2015- Present

**Board of Trustees, Fall River Public Library**

2016 - Present

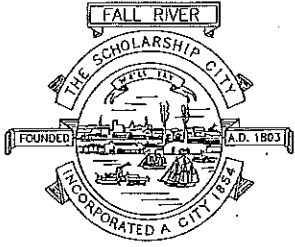
**Continuing Education & Workshops:**

- Digital Photography
- Web Development Design & Marketing
- New Technologies in Libraries
- Microsoft Word Extra
- Cool Web Tools
- Be a Support Staff Leader
- Marketing Your Library
- Mining Weblogs for Information
- What's Good to Read?
- Coming Soon to a Library Near You
- eBay for Libraries
- The Birth of a Construction Project
- Comprehensive Land Use Plan
- Technology Applications for Cities & Towns
- Creating Municipal Websites that Work
- Pod People: Reaching Out to Your Users with Podcasts
- Leadership and Emotional Intelligence
- Social Software: What You Need to Know
- Electronic Bulletin Boards : Tips & Tricks
- Attention All Friends! DVD Rental Programs @ Your Library

**Speaking Engagements**

- Electronic Bulletin Boards, New England Library Association Annual Conference, 2016
- Resume Writing 101, Massachusetts Library Association Annual Conference, 2017





City of Fall River  
Massachusetts  
Office of the Mayor

*resubmission*

RECEIVED

2018 FEB -1 P 4:01

CITY CLERK  
FALL RIVER, MA

JASIEL F. CORREIA II  
Mayor

February 1, 2018

Alison M. Bouchard, City Clerk  
One Government Center  
Fall River, MA 02722

RE: Manuel Leite

Dear Clerk Bouchard:

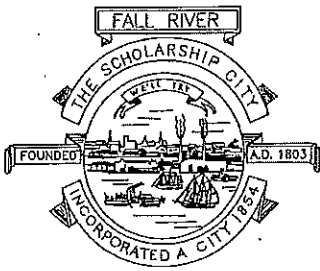
At your request I have reviewed your letter of February 1, 2018 regarding the above individual.

In accordance with the letter of even date of Corporation Counsel (attached) Mr. Leite's appointment was not "approved or rejected" by the City Council within the forty-five days as you calculated.

Therefore said appointment is currently in effect.

Very truly yours,

Jasiel F. Correia II, Mayor



City of Fall River Massachusetts  
Office of the City Clerk

resubmission

COPY

ALISON M. BOUCHARD  
CITY CLERK

INÈS LEITE  
ASSISTANT CITY CLERK

February 1, 2018

Honorable Jasiel F. Correia II  
Mayor  
One Government Center  
Fall River, MA 02722

Dear Mr. Mayor:

At a meeting of the City Council held on December 19, 2017, the City Council voted to table your request for the appointment of Manuel Leite to the Conservation Commission.

On January 23, 2018, a motion was made and seconded to lift that request from the table and refer the appointment back to your office for further review, along with other requests for appointment.

In accordance with the City Charter, "appointments made by the mayor shall become effective on the forty-fifth day after the date on which notice of the proposed appointment was filed with the city clerk unless approved or rejected by the city council within the 45 days".

As Mr. Leite's appointment was received on December 14, 2017, forty-five days elapsed on January 28, 2018.

As such, I am requesting confirmation that said appointment is currently in effect.

Please advise at your earliest opportunity of any determination that is made with regard to this issue.

Sincerely,

Alison M. Bouchard  
City Clerk

*resubmission*

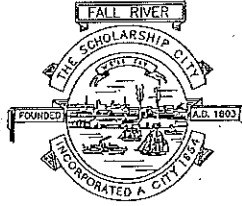
City of Fall River  
Office of the Corporation Counsel

JASIEL F. CORREIA II  
Mayor

RECEIVED

2018 FEB -1 P 4: 01

CITY CLERK \_\_\_\_\_  
FALL RIVER, MA



JOSEPH I. MACY  
Corporation Counsel

GARY P. HOWAYECK  
Assistant Corporation Counsel

JESSICA A. ADLER  
Assistant Corporation Counsel

February 1, 2018

Mayor Jasiel F. Correia II  
One Government Center  
Fall River, MA 02722

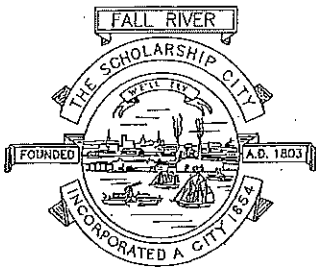
RE Manuel Leite

Dear Mayor Correia:

At your request I have reviewed the February 1, 2018 letter of City Clerk Alison M. Bouchard regarding the above individual.

The City Clerk's citation of the applicable charter provision is correct. Mr. Leite's appointment was not "approved or rejected" by the City Council within the forty-five days as calculated by the City Clerk. Therefore said appointment is currently in effect.

Joseph I. Macy, Corporation Counsel



*resubmission*  
City of Fall River Massachusetts  
Office of the City Clerk

ALISON M. BOUCHARD  
CITY CLERK

INÊS LEITE  
ASSISTANT CITY CLERK

January 30, 2018

The Honorable Jasiel F. Correia II  
Mayor  
One Government Center  
Fall River, MA 02722

Dear Mayor Correia:

At a meeting of the City Council held on January 23, 2018, a brief discussion was held regarding your request to appoint a number of individuals to various municipal boards. Several members of the City Council expressed concern as to whether these appointments are in conflict with the City Charter.

Following that discussion, and on a motion made and seconded, it was voted 5 yeas, 4 nays, to refer these appointments back to your office for further review.

Once your review is complete, please forward your findings and subsequent recommendation to the City Council for consideration.

Sincerely,

Alison M. Bouchard  
City Clerk

*resubmission*

**Office of the  
Corporation Counsel**

RECEIVED

2018 JAN 18 P. 4: 12

CITY CLERK  
FALL RIVER, MA

# Memo

**Confidential**

**To:** Interested Parties  
**From:** Corporation Counsel  
**Date:** January 3, 2018, 2017  
**Re:** Charter

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The purpose of this memo is to attempt to reconcile various provisions of the recently adopted City Charter. At this point, the Charter has not been tested, challenged or interpreted. Therefore this memo, as opposed to an opinion, is based upon the current situation using standard statutory interpretation.

Re: Boards

The Charter Provides:

1-7 (4) "City officer or department head", a person having charge of a city office or department.

(16) "Multiple-member body", any council, commission, committee, or other body consisting of 2 or more persons, whether elected, appointed or otherwise constituted, but not including the city council, the school committee or an advisory committee appointed by the mayor.

2-10 The mayor shall refer to the city council and simultaneously file with the city clerk, the name of each person the mayor desires to appoint as a city officer, department head or as a member of a multiple-member body. ... All individuals appointed to a multiple-member body shall be residents of the city. If an appointed individual removes from the city, the position shall be immediately deemed vacant.

3-3 The mayor shall appoint, subject to review by the city council under Article 2, section 2-10, all department heads and the members of multiple-member bodies for whom no other method of appointment or selection is provided by this charter; ... All appointments to multiple-member bodies shall be for terms established under Article 5. Upon the expiration of the term of any member of a multiple member body, a successor shall be appointed under Article 5. ...

9-2 The provisions of this charter are severable. ...

9-3 To the extent that a specific provision of this charter conflicts with any provision expressed in general terms, the specific provision of the charter shall prevail.

9-7 (f) Residency -- All members of multiple-member bodies must be residents of the city at all times during their entire term.

*resubmission*

9-12 Unless otherwise allowed by law or this charter, no person shall simultaneously hold more than 1 city office or position of employment. This section may be waived by the mayor upon the appointment of a person to an additional office or position of employment by filing a notice of the waiver with an explanation and justification with the city clerk. Any hours worked in any part-time position shall not be the same or otherwise conflict with the hours worked in a full-time position.

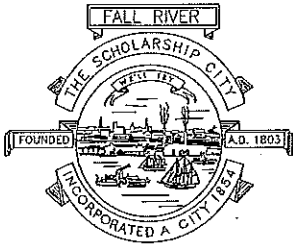
10-2 All city agencies shall continue to perform their duties until re-elected, reappointed, or until successors to their respective positions are duly appointed or elected, or until their duties have been transferred and assumed by another city agency.

With respect to Boards:

While a board member is not a "city officer" as defined in 1-7(4) they are clearly members of a "multiple-member" body. The residency requirement ( 9-7(f)) clearly applies.

Applying standard rules of statutory interpretation, that which is not prohibited is permitted. There being no prohibition against serving on more than one board a person can serve on multiple boards. This makes particular sense since some boards have overlapping jurisdiction and common membership would serve the public good. While it also appears that there is no prohibition against an employee serving on a board, any employee serving on a paid board would need the waiver set forth in 9-12.

Current board members may continue in their positions until their terms expire, they resign or are replaced as the provisions of the charter are prospective. They do not require immediate replacement of any board or the members thereof. (10-2)



City of Fall River  
Massachusetts  
Office of the Mayor

*after agenda*

RECEIVED

2018 FEB -2 P 1:57

CITY CLERK \_\_\_\_\_  
FALL RIVER, MA

**JASIEL F. CORREIA II**  
Mayor

February 1, 2018

Honorable City Council  
One Government Center  
Fall River, MA 02722

Councilors:

The School Department is continuing its multi-year effort to complete needed repairs to our school system's buildings. The City is taking advantage of MSBA reimbursements for these projects by seeking funding through the MSBA Accelerated Repair Program. At this time, we are applying to MSBA for repairs to the Stone Therapeutic Day School and the Resiliency Preparatory Academy. The first step in this MSBA process is submission of a Statement of Interest (SOI) for these projects. City Council approval is needed for this submission.

These projects are included in the City's Capital Building Plan. Their estimated costs have been included in the debt schedule you are currently reviewing as part of the proposed High School construction financing plan. Consequently these projects, along with the other Accelerated Repair Program projects, have been included as part of future debt obligations.

Your approval of this SOI is respectfully requested.

Jasiel F. Correia II  
Mayor

after agenda



**FALL RIVER PUBLIC SCHOOLS**  
*Facilities & Operations*

**Matthew H. Malone, Ph.D.**  
Superintendent of Schools

**Kenneth C. Pacheco**  
Chief Operations Officer

January 8, 2018

The Honorable Jasiel F. Correia II  
1 Government Center  
Fall River, MA 02722

RECEIVED  
2018 FEB -2 P 1:18  
CITY CLERK  
FALL RIVER, MA

Dear Mayor Correia:

I am attaching herewith, for your consideration, a request through you to the City Council to submit Two Statements of Interest on February 16, 2018 to the Massachusetts School Building Authority. The two schools which I am requesting approval for submission are the Stone Therapeutic Day School at Westall; partial roof replacement and two boilers, also the Resiliency Preparatory Academy, 290 Rock Street; boiler system (module or 2 singles) and complete roof replacement. The request is solely for the Statement of Interest, the invitation to the next round which is Feasibility Study will happen in April if we are approved. These schools are in the Capital Improve Plan, the Westall as a repair renovation item, 290 Rock Street (RPA) as a total project. The District is currently in the Feasibility Study Module for the Watson and Tansey Schools with a construction period of April 2018 – October 2019. Thank you in advance for your consideration to this matter.

Sincerely,

Kenneth C. Pacheco,  
Chief Operations Officer



# City of Fall River, In City Council

*after agenda*

BE IT RESOLVED, that having convened in an open meeting on February 6, 2018, prior to the closing date, the City Council of Fall River, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 16, 2018 for the Resiliency Preparatory Academy located at 290 Rock Street, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future, replacement, renovation and modernization of the school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility, replacement of two steam boilers, and the full replacement of all roofs associated with this building and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Fall River School District to filing an application for funding with the Massachusetts School Building Authority.

*City of Fall River, In City Council*

BE IT RESOLVED, that having convened in an open meeting on February 6, 2018, prior to the closing date, the City Council of Fall River, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 16, 2018 for the Stone Therapeutic Day School at Westall located at 276 Maple Street, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future, replacement, renovation and modernization of the school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility, replacement of one steam boiler, the removal and replacement of a portion of the roof and the replacement of two boilers within the facility and hereby further acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Fall River School District to filing an application for funding with the Massachusetts School Building Authority.